

Toastmasters Educational Program

- The **Competent Communicator** consists of 10 projects designed to address the basic elements of a successful speech:

- Organization
- Opening/Closing
- Getting to the Point
- Body Language
- Use of Voice & Words
- Visual Aids
- Persuasion & Inspiration

- The **Advanced Communicator** awards (Bronze/Silver/Gold) each require completion of two different Advanced Manuals chosen by the member from the list of available manuals (shown below)

- **Silver Level** also requires conducting two Training Modules on Speaking Success and/or Club Success
- **Gold Level** also requires conducting an advanced communication or leadership training module and coaching a new member through three speech projects

Advanced Communications Manuals

- | | |
|----------------------------|-------------------------------|
| • Facilitating Discussion | • Communicating on Television |
| • The Professional Speaker | • Humorously Speaking |
| • The Entertaining Speaker | • Interpersonal Communication |
| • Public Relations | • Interpretive Reading |
| • Speaking to Inform | • Persuasive Speaking |
| • Specialty Speeches | • Special Occasion Speeches |
| • Speeches by Management | • Storytelling |
| • Technical Presentations | |



- The **Competent Leader** consists of 10 projects designed to address the basic elements of successful leadership:

- Listening/Leadership
- Critical Thinking
- Giving Feedback
- Time Management
- Planning/Implementation
- Organizing/Delegating
- Facilitation Skills
- Motivating People
- Mentoring
- Team Building

- The **Advanced Leader Bronze** award requires service at the club leadership level

- Practical Leadership Experience
Serving as a Club Officer
- Attend Semi-Annual Leadership Training Event
- Prepare a Club Success (Strategic) Plan
- Conduct two Training Modules on Club Success a/o Leadership Excellence
- Achieve Competent Communicator status

- The **Distinguished Toastmaster (DTM)** is the highest award level achievable by any Toastmasters member.
- It is awarded only after the member has completed all Competent and Advanced education requirements in both the Communication and Leadership programs.
- The Distinguished Toastmaster award takes approximately 3-5 years to complete depending on the member commitment.

- The **Advanced Leader Silver** award requires service at the district leadership level

- Practical Management Experience
Serving as a District Officer
- Practical Team Building Experience
Serving as a Club Coach, Club Mentor or Club Sponsor
- Complete a High Performance Leadership 5-part Project for Work, Community or Toastmasters