



## District Council Meeting

September 25, 2019  
Virtual Business Meeting

1. Call to order
  - a. District Director Tanya Y. Pritchett called the meeting to order at 7:08 p.m. EST.
2. Mission and Values
  - a. District Director Tanya Y. Pritchett read the Toastmasters Mission and Values.
3. Agenda Adoption
  - a. The agenda was adopted as presented by unanimous vote.
4. Voting Instructions
  - a. Parliamentarian Scott Meyer gave voting procedures.
  - b. District Director Tanya Y. Pritchett stated the email instructions were sent out to Club President and Club Vice President Education to all district clubs. The email included a link to where to submit votes for the budget and appointments for this year.
5. 2018-2019 Profit and Loss Presentation
  - a. The Finance Manager presented the 2018-2019 Profit and Loss statement.
  - b. Items noted were changes in (a) membership expenses, (b) conference expenses, and (c) marketing expenses.
  - c. The district was under budget \$12, 405.62 for the year.
  - d. The Finance Manager presented the projected Cash Balance Report.
  - e. The Reserve Balance required for world headquarter is \$20,162.
  - f. A question was asked by GSA Toastmasters. If the District had revenue of 100% but spent \$11,000 we did over spend this year's revenue. Did we have a balance from prior years to cover the difference? The Finance Manager responded that the reserve and money from previous years carried over into next year.
  - g. A question was raised by Kemak Camera, Sodexo Toastmasters. If last year we saw expenses exceed incurred and this year we estimate the same, when will we run out of funds and how are we anticipating to get income up or expenses down?
  - h. The Finance Manager responded that revenue from members is how the District raises revenue. Toastmasters International want the District to spend down this year. We are a non-profit organization and should not make a profit.
  - i. The Audit Committee gave the year-end Report.
6. District Officer Reports
  - a. Division A report presented by Eric Wilber
    - i. Written report filed.
    - ii. Verbal Report.

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- iii. He introduced the Area Directors.
- iv. The Division increased members by 20.
- v. The Area clubs are hosting open houses.
- vi. The Division A contest is on October 30 6 p.m. – 8:30 p.m.
- b. Division B report presented by Rocio
  - i. Written Report filed
  - ii. Verbal Report.
    - 1. The Division has a full team. She introduced the Area Directors.
    - 2. 2 clubs are not paid.
    - 3. 1 club is reinstated.
    - 4. 81 officers attended Fall TLI.
    - 5. 48% of clubs had 4 or more officers trained at Fall TLI.
    - 6. 24 new members.
    - 7. The Division B contest is on October 16.
- c. Division C report was presented by Tracey Jordan
  - i. Written report filed.
  - ii. Verbal Report.
    - 1. She introduced the Area Directors.
    - 2. 17 or 30 club visits completed.
    - 3. 36 new members.
    - 4. 68 officers attended Fall TLI.
    - 5. Area 33, Area 35, Area36 joint contest is on October 5.
    - 6. Area 31, Area 32, and Area 34 joint contest is on October 10.
    - 7. Division contest is on November 15 at Geico.
    - 8. Working on the Division Success Plan.
- d. Division E report was presented by Ramu Garapati
  - i. Written report filed.
  - ii. Verbal Report.
    - 1. He introduced the Area Directors and Deputy Division Directors.
    - 2. Highest number of officers trained at Fall TLI.
    - 3. Goal is to be distinguished or higher this year.
    - 4. Worked with Division C to manage District Bookstore at Fall TLI.
- e. Division D report was presented by David Davis
  - i. Written report filed.
  - ii. Verbal Report.
    - 1. 112 of 231 officers (48%) attended Fall TLI.
    - 2. 21 New members.
    - 3. Area 41 contest is on October 16.
    - 4. Area 42 contest is on October 14.
    - 5. Area 43 contest is on October 19.
    - 6. Area 44 contest is on October 24.
    - 7. Area 46 contest is on October 21.
    - 8. Division contest is on November 2.
- f. Division F report was presented by Ann Cuyler
  - i. Written report filed.
- g. Division G report was presented by Alleathea Perkins

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- i. Written report filed.
- ii. Verbal Report.
  - 1. Theme: Ready, Set, Engage.
  - 2. She introduced the Area Directors.
  - 3. 27 paid clubs.
  - 4. 40 new members.
  - 5. 7 dream teams.
  - 6. Area and Division contest schedules are set.
- h. Public Relations Manager Report was presented by Nadia Trowers
  - i. She has met with Region 7 PRM.
- i. Audit Committee Report by Gwen Bell.
  - i. The Audit Committee noted improvements in controls recommended.
  - ii. All payments excellent from Concor.
  - iii. Nothing material noted by Audit Committee.
- j. Club Growth Director Report presented by Bonnie Maidak
  - i. 1 new charter club in Area 15.
  - ii. There are 4 more clubs to charter.
  - iii. ABC Club in Area 13 as of June.
  - iv. A club in Laurel was realigned outside District 36.
  - v. Club leads are being evaluated.
  - vi. Called for those who work in D.C. and want wot service, email the CGD.
  - vii. 30% of clubs have no renewal payments yet.
  - viii. 1 club is at risk of suspension.
  - ix. 52 clubs are below 13 members. 12 Clubs have coaches assigned.
  - x. The District will participate in a Digital Marketing Campaign in Region 7 from January to March 2020.
- k. Program Quality Director Report presented by Joel Pallachuvittal
  - i. Fall TLI
    - 1. 9 sessions held.
    - 2. 682 members attended.
    - 3. 685 officers trained.
    - 4. 23% of registered members did not show.
    - 5. 7% to 42% walk-ins at sessions.
    - 6. 104 clubs did not meet minimum training requirement.
  - ii. Pathways
    - 1. 95% of clubs have 1 officer enrolled.
    - 2. 35% of all officers are enrolled.
  - iii. Contests
    - 1. Contests are in the process of being added to the District calendar.
  - iv. Conference
    - 1. The conference committee is working with vendors to reduce expenses.
  - v. Club Success Plan
    - 1. A CSP incentive is available for clubs submitting CSP by September 30.
    - 2. 8 clubs have submitted a CSP to date.
- l. District Director Report presented by Tanya Y. Pritchett
  - i. 93% of Area Directors trained.

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- ii. 100% of Division Directors trained.
  - iii. District Success Plan is in progress.
  - iv. The district council is to make sure members achieve their goals.
  - v. The Steering Committee created vision boards.
  - vi. The Region Advisor for Region 7 will be visiting the district in November.
  - vii. The International Director may be visiting the district in November.
  - viii. Incentives are being published on the district website.
- m. Credentials Committee Report was presented by Immediate Past District Director Danielle Derrick.
- i. Clubs Eligible – 198
  - ii. Quorum = 132
  - iii. Presidents and Vice Presidents Education Represented = 83
  - iv. District Executive Committee Represented – 21
  - v. Eligible Votes Represented = 104
  - vi. Simple Majority = 53.
  - vii. The 2/3 majority = 69
- n. Voting Extended
- i. The District Council members will receive an email immediately after tonight's meeting.
  - ii. Submit votes electronically.
- o. Area Director Training
- i. The next Area Director training is on September 17 at 9 p.m.
- p. Adjournment
- i. Joel Palachuvittal moved to adjourn the meeting.
  - ii. Florence Donald seconded.
  - iii. The District Director adjourned the meeting at 8:28 p.m.