District 36

**Virtual District Council Meeting**

Monday, May 15, 2023

6:30 p.m. – 9:30 p.m.

AnnMarie Walker, DTM – District Director

Gwen Miller, DTM – Program Quality Director

Ramu Garapati, PM3 – Club Growth Director



## WHERE LEADERS ARE MADE

Bonnie Maidak, DTM Immediate Past District Director

Public Relations Manager

Shirley Bryant, PM1

Administration Manager

Scott Meyer, DTM Finance Manager

[**www.district36.org**](http://www.district36.org/)| [**www.toastmasters.org**](http://www.toastmasters.org/)

### 2022-2023 Virtual District Council Meeting Agenda

Monday, May 15, 2023

|  |  |
| --- | --- |
| **Agenda Item** | **Title Presenter** |
| 1. Zoom Protocol and Toastmasters Disclaimer |  |
| 2. Call to Order | District Director, AnnMarie Walker, DTM |
| 3. Credentials Committee Report |  |
| 4. Approval of Appointed District Officers |  |
| 5. Approval of Meeting Agenda | District Director, AnnMarie Walker, DTM |
| 6. Opening Remarks and Housekeeping Items | District Director, AnnMarie Walker, DTM |
| 7. District Mission / Purpose / Vision Readings |  |
| 8. Moment of Silence |  |
| 9. Approval of Minutes of 9/26/2021 Council Meeting + “Minutes Approval Committee” | Shirley Bryant, DTM |
| 10. Recognitions – District Leadership & Dignitaries | District Director, AnnMarie Walker, DTM |
| 11. Unfinished Business | District Director, AnnMarie Walker, DTM |
| 1. New Business    1. District Alignment Report    2. District Leadership Committee Report    3. Election of 2022-2023 D36 Officers | District Director, AnnMarie Walker, DTM  Bonnie Maidak, DTM IPDD  District Director, AnnMarie Walker, DTM |
| 13. Financial Reports |  |
| a. District Mid-Term Audit Report | Sheraline Thomas, DL3 |
| b. District Finance Report | Finance Manager, Scott Meyer, DTM |
| 14. Reports of 2022-2023 District Officers | (2 minutes each) |
|  | Division G Director, Augusta Innis, DTM |
|  | Division F Director, Florence Donald, PM2 |
|  | Division E Director, Arvind Venugopal, DTM |
|  | Division D Director, Viki Kinsman, DTM PID |
|  | Division C Director, Clinton Bunch, EH3 |
|  | Division B Director, Gwen Miller, DTM |
|  | Division A Director, Felicity Tchoufa, MS2 |
|  | Public Relations Manager, |
|  | Club Growth Director, Ramu Garapati, PM3 |
|  | Program Quality Director, Gwen Miller, DTM |
|  | District Director, AnnMarie Walker, DTM |
| 15. Announcements | District Director, AnnMarie Walker, DTM |
| 16. Adjournment | District Director, AnnMarie Walker, DTM |

### 1a. Zoom Protocol

1. When entering the Zoom meeting, all participants must be identified with your Role plus your First and Last Name so it shows on screen. If your name is not listed, you will be asked to identify yourself. If you do not add your name, you will be removed from the meeting. Examples:

*P FirstName LastName* for Club President

*V FirstName LastName* for Vice President Education

*T1 FirstName LastName* for district timer #1

1. All participants will be muted when joining.
2. All participants will keep camera/video off unless speaking.
3. When acknowledged by the Chair, the Zoom host will un-mute your audio to allow you to speak.
4. The "Raise Hand" feature is available by clicking on the hand icon in the participant window or by clicking on the “Raise Hand” icon in the Reactions bar at the bottom/top of the screen, depending on the version of Zoom that you have. If you are participating by phone, please press "star 9" to raise your hand.

### 1b. Toastmasters Disclaimer

By attending this District Council meeting, you agree to the privacy policy of Toastmasters International as well as the unassociated remote hosting service. Some of your personal information, such as name, image, and any shared messages may be shared with other meeting participants and will be recorded by Toastmasters International and District 36 who may use the recording in the future as it sees fit. Your remote attendance hereby discharges Toastmasters International and District 36 from all claims, demands, rights, promises, damages and liabilities arising out of or in connection with the use or distribution of said video recordings, including but not limited to any claims for invasion of privacy, appropriation of likeness or defamation.

* 1. Credentials Committee Report

Clubs Eligible X 2 =

Quorum (1/3 of Clubs Eligible X 2) =

Presidents and Vice Presidents Education Represented =

District Executive Committee Members Represented =

Total Ballots Available =

Majority (50% of the Total Ballots Available + 1) =

2/3 Majority =

* 1. Approval of Appointed District Officers

|  |  |  |
| --- | --- | --- |
| **Division** | **Area** | **Name** |
| D |  | Viki Kinsman |
|  | 41 | Maryann Guerra |
|  | 42 | Lynne Rea-Adams |
|  | 43 | Maheshwar Patil |
|  | 45 | Barbara Haskell |

### District 36 Council Meeting Standing Rules (for virtual meetings)

From TI District Administrative Bylaws, Articles IX - XI and XIII, as amended (Not subject to approval by the District Council)

**Voting District Council Composition:** The District Council shall consist of the District Executive Committee and the President and Vice President Education from each member club in the District. The District Executive Committee is composed of the District Director, Program Quality Director, Club Growth Director, Public Relations Manager, Administration Manager, Finance Manager, Division Directors, Area Directors, and the Immediate Past District Director. These shall be the only voting members of the District Council.

**Quorum:** One-third of the Presidents and Vice Presidents Education from member clubs in the District shall constitute a quorum for District Council Meetings. In the event that any business is transacted at any District Council meeting at which a quorum is not present, the action shall be deemed as valid as if a quorum were present if it thereafter is expressly approved in writing, personally, by mail, fax, e- mail, electronic transmission or other reasonable means, by the affirmative vote of a majority of the Member Clubs in the District on the basis of two (2) votes per club.

**Proxies:** Proxies are not permitted for a virtual business meeting.

**Voting:** Each member of the District Council participating in a Council Meeting is entitled to one vote. The President and Vice President Education from a member club in good standing are entitled to two votes and any such individual member who is also entitled to a vote as a member of the District Executive Committee is entitled to an additional vote, for a total of three votes. All other members of the District Council shall be limited to a maximum of two votes. Proxies are not permitted for virtual meetings.

**Rules of Order:** Robert’s Rules of Order Newly Revised shall be the final authority on parliamentary procedure insofar as they do not conflict with any provision in the District Administrative Bylaws, the Articles of Incorporation or Bylaws of Toastmasters International, Policies and Procedures, set by the Toastmasters International Board of Directors.

## District 36 Council Meeting Proposed Ground Rules (for virtual meetings)

**Credentials:** Council members were asked to preregister to establish a quorum. Registrations to determine a quorum will be tallied 24 hours prior to the meeting.

**Parliamentary Aids:** To expedite the meeting, the Chairperson will use unanimous consent as much as possible, especially in accepting the submission of committee reports. Any Council Member may object to unanimous consent by stating “objection” when the presiding officer says, “if there are no objections” or “hearing no objections.” With any objection, a motion will have to be made and seconded, discussed and voted. While all points of view are entitled to be heard, that does not mean every member needs to speak. Because of limited time for debate and discussion, members are asked to primarily make statements that offer new information and not repeat what has already been stated. Rights of the minority opinion are to be protected and respected even though majority rules. Courtesy should be extended to all participants and that includes not asking redundant questions that have previously been answered either in the delegates’ package or by other delegates.

**Submittal of Motions:** Resolutions, motions, or amendments to motions shall be submitted in writing to the Chair. For a virtual meeting this may be done via Chat.

**New Business:** Motions for “New Business” must be submitted no later than seven days prior to the council meeting.

**Announcements:** The Chairperson should be informed of any intentions to make announcements before the start of the District Council Meeting.

**Addressing the Council**: Recognition by the Chairperson is required before a person addresses the District Council. Without recognition, comments will not be part of the official record.

During virtual meetings, individuals shall be muted unless delivering a report or recognized by the chair and unmuted. To address the District Council, an individual must address the Chairperson and wait for acknowledgment by the Chairperson. For a virtual meeting, an individual will address the Chairperson through the “Raise Hand” and “Chat” features and must be recognized by the chair and unmuted before addressing the District Council.

1. During the virtual meeting, to ask a question, make a motion, speak in debate, or second a motion, please “Raise Hand” and write in the Chat box, giving your name and District role or club name/club number represented (in the Council meeting), and wait to be acknowledged by the Chair.
2. Once acknowledged, the individual should state their name, club name, club number, or District Council role, and then succinctly state the business.
3. The District Director will request that main motions and amendments be in writing in advance (when possible), signed by the maker of the motion using the following format (/s/ First and Last name), and submitted electronically to be presented to the Chair, with a copy to the Administration Manager. For virtual meetings, such documents may be

posted in the chat.

1. All Council members may participate in discussions, in accordance with these rules and the District’s parliamentary authority.

**Business Time Limits and Guidelines for Participation:** There will be limited debate on items of business.

1. Everyone shall have a maximum of two (2) minutes to address the question. No member of the District Council shall speak in debate more than once on the same question except by permission of the District Council granted by a two-thirds vote (or unanimous consent) without debate.
2. Council Members holding ballots have the right to debate before members without ballots.
3. The maximum time for discussing or debating any motion, including its amendments, shall be fifteen (15) minutes. Unless two-thirds majority of Council Members vote in favor of any motion to change the time limits for debate, the Council will immediately vote on the pending question if the 15-minute limit is reached.
4. Any Toastmaster in good standing may voice their opinion on any question of business but may not make any motion nor vote on any business unless they are a Council Member.
5. During the Annual Business Meeting, each district officer candidate, including any floor candidate, is entitled to a two (2) minute speech after nominations are closed and prior to election of the respective officer position. At the discretion of the Chairperson, candidate speeches may be suspended for uncontested positions (cases in which only one candidate has been nominated). Speeches by candidates are delivered in alphabetical order of the candidate’s last name, by office, beginning with the highest contested office. Each speech shall be delivered by the candidate if present. If the candidate is absent and has consented to the nomination and signed the Officer Agreement and Release Statement, the candidate’s representative may give the speech. All floor candidates must identify their intent to run from the floor by seven (7) days prior to the business meeting and must have been interviewed by the District Leadership Committee (DLC): non-DLC-interviewed floor candidates will not be accepted during the meeting. No other speeches, demonstrations, or other activities related to the election of officers are allowed during the Council Meeting.

**Appointment of Timer:** The District Director shall appoint an official timer(s) for this District Council Meeting. The designated timer(s) will mute the speaker when speaking time expires.

**District Administrative Bylaws**: District Council shall refer to Toastmasters.org for current governing documents.

##### District Mission Statement

DISTRICT MISSION

The District mission is to build new clubs and support all clubs in achieving excellence.

DISTRICT PURPOSE

The purpose of the District is to enhance the quality and performance and extend the network of the Member Clubs of Toastmasters International within the boundaries of the District, thereby offering greater numbers of people the opportunity to benefit from the Toastmasters educational program by:

* Focusing on the critical success factors as specified by the District educational and membership goals;
* Ensuring that each club effectively fulfills its responsibilities to its individual members; and
* Providing effective training and leadership-development opportunities for club officers and District leaders.

9. District 36 Fall Council Meeting Minutes

Sunday, September 25, 2021

Zoom Meeting

1. Call to Order -- District 36 Director – AnnMarie Walker, DTM
2. The meeting was called to order at 2:00 pm by District 36 Director, AnnMarie Walker.
3. Welcome
4. AnnMarie welcomed club officers and District staff, members, and guests.
5. She introduced zoom host, Inez Rivera from Germantown Club #2394. Club Growth Director Ramu Garapati and Program Quality Director Gwen Miller assisted with host duties.
6. Zoom etiquette was discussed, such as remaining mute and turning off video if you step away from the camera.
7. District Council members (also referred to as 'delegates') were asked to download the delegates package which contained the agenda and other needed information for the meeting from the Zoom chat.
8. Review of the District Mission
9. The District Mission and Purpose of the District was read by District 36 Program Quality Director, Gwen Miller.
10. The District 36 2022-2023 Vision was read by AnnMarie Walker.
11. Credentials Committee Report
12. Immediate Past District 36 Director DTM Bonnie Maidak presented the credential committee report.
13. There were 163 eligible clubs in District 36.
14. Each club received two votes, one for the president and one for the vice president of education.
15. To achieve a quorum, one-third of the presidents and vice presidents of education of eligible clubs must have been represented, which was 110. There were ninety-four presidents and vice presidents represented.
16. As such, we did not achieve a quorum. Therefore, no business that requires a vote can be conducted and ballots will be sent out separately to all clubs with at least eight paid members.
17. There were 16 District Executive Committee (DEC) members represented. DEC members were not counted to achieve a quorum.
18. The total ballots available were 213. If everyone voted, a majority would be 107; a two-thirds vote would be 142. That concluded the Credentials Committee Report.
19. Bonnie thanked Rick and the committee for their service.
20. Without objection, the Credentials Report was adopted.
21. Meeting Rules Adoption
22. The Meeting Rules for this Council Meeting were in accordance with Robert's Rules of Order, Newly Revised. The proposed Standing Rules and Virtual Meeting Ground Rules were published in the Zoom chat prior to the meeting.
23. There were no objections. The Meeting Rules are adopted as presented.
24. Agenda Adoption
25. The proposed agenda had been posted in the Zoom chat prior to the meeting.
26. There were no objections. The agenda was adopted.
27. Anne Marie introduced the Officials for this meeting. The Officials were:
    1. Timer 1: Ludie LaBoard (Member of DC Courts)
    2. Backup Timer: Marisol (Inez) Rivera (Member of Germantown and She Leads She Speaks)
    3. Parliamentarian: PM1 Shirley Bryant (member of Spring Speakers, #6287).
28. Approval of Meeting Minutes
    1. A copy of the minutes of the Spring 2021 District 36 Council Meeting was made available in the chat prior to the meeting.
    2. There were no objections, so we dispensed with reading the minutes.
    3. There were no amendments or corrections to the minutes. The Administration Shirley Bryant was asked to file the minutes.
    4. Minutes were adopted
29. Confirmation of Appointments of District Leaders
    1. The list of leaders appointed to serve during the 2022-2023 Toastmaster year were placed in the delegates’ packet.
    2. These appointments were approved by the District Executive Committee on September 17, 2022, and needed to be confirmed by the District Council.
    3. The delegates downloaded and read the packet. There were no objections to the appointment of officers as listed in the packet.
30. 2022-2023 Audit Committee Report
    1. Audit Committee Chair, Sheraline Thomas, DL1 presented the 2022-2023 Audit Committee Report, which was included in the delegates’ packet.
    2. AnnMarie thanked Audit Chair Thomas and other members of the 2022-2023 Audit Committee for their service.
31. District Budget Adoption
    1. The proposed district budget was posted on the district webpage prior to the meeting detailing the Fall Business meeting of the District Council.
    2. Finance Manager DTM, PDG, Scott Meyer, presented the 2022-2023 District Budget proposal.
    3. The proposed budget was approved by the District Executive Committee on September 17, 2022, and only needed to be adopted by the District Council at this meeting. However, because we did not have a quorum present, voting ballots will be sent under separate communications to adopt the budget.
    4. AnnMarie stated that the adopted budget would be signed by the District Trio and Finance Manager and submitted to Toastmasters International per the Governing Documents' deadline of September 30, 2022.
    5. AnnMarie thanked Finance Manager Meyer, stating that the District Trio especially appreciated his assistance and patience regarding the budgetary process. She also thanked Scott for his guidance in navigating the process for pursuing the exemptions to Policy and Protocol 8.4 District Fiscal Management.
32. Profit and Loss Report
    1. This report was included in the delegates package and posted in the Zoom chat prior to the meeting.
    2. Finance Manager Scott Meyer presented the Profit and Loss Report.
    3. AnnMarie thanked Finance Manager Meyer for his timely preparation of this Profit and Loss report.
    4. AnnMarie stated that this report required no action by the District Council. The report was filed for future reference.
33. Alignment Report Update
    1. Updates to the 2022-2023 Alignment of Clubs in the District were included in the delegates package and posted in the Zoom chat prior to the meeting.
    2. The report included additional information regarding clubs which have low membership or at risk of closing (shown in red highlight). Members of clubs that were at risk of closure were told that the district would support their efforts to restore their club to good standing or to transfer their membership to other clubs.
    3. The work of the 2022-2023 Realignment Committee will begin soon, per Toastmasters International Governing Documents guidelines. Those interested in working on the alignment committee were asked to write to districtdirector@district36.org so their names could be forwarded to the Alignment Committee Chair once a Chair is appointed.
    4. This report was filed for future reference.
34. Division Reports
    1. Written division reports were included in the delegates’ packet. Each Director had up to two minutes for their oral report.
    2. Division A Director, Felicity Tchoufa, MS2 – was not present.
    3. Division B PQD Gwen Miller, DTM is serving as the acting Division Director. acknowledged three area directors present, stated there are two area directors’ positions still open. Even with the challenges of filling these positions, the goal is to ensure the Division meets all the requirements. Presently all contests and schedules have been placed on the District website.
    4. Division C Director, Clinton Bunch – goal is to increase membership and club participation through mentoring and coaching of existing members. Seven clubs earned awards for meeting their educational goals. 43.5 % of clubs have club officers trained, 69% of the clubs have membership dues for at least one member. Presently there are no clubs that have reached Distinguished status. All district contests have been scheduled and the registration links were on the district website.
    5. Division D Director, AnnMarie is the acting director. The division has sixteen clubs that have four or more members to complete required training, which meets DCP goals. Acknowledged the DTM Leader Toastmasters Club has all seven officers trained. The contest and schedules for Division D are on the district website. More detailed information is provided in the delegate report.
    6. Division E Director, Arvind Venugopal, DTM – Introduced all area directors. More than one hundred officers within Division E were trained during the summer at TLI. Three clubs have seven officers trained; six clubs have six officers trained. All division contests and dates have been posted on the district website with three joint contests occurring within the division.
    7. Division F Director, Florence Donald, DTM introduced five area directors. As of July 2022, District F was expanded with the formation of “NASDAQ Rock Toastmaster Club. Division F Director announced that all area directors have completed their training, and the contests and dates have been placed on the district website.
    8. Division G Director, Augusta Inniss, DTM – Announced that there are four area director positions filled with two open. Forty-two percent of the division officers have been trained. Upcoming plans include making area visits and resuming the “Iron Sharpens Iron” series. All contests and dates are listed on the district website.
35. District Reports
    1. District level reports were included in the delegates’ packet and posted on the district website prior to the meeting. Each District leader had up to two minutes for their oral report.
    2. Public Relations Manager, Joshua Hargrove – the focus for this Toastmaster year is membership engagement. With the use of social media, membership engagement has increased by 20%. Members are utilizing the district website to respond to surveys etc. New request forms have been created, which will lead to a better response time to all requests.
    3. Club Growth Director, Ramu Garapati, DTM – Club growth is presently lacking. To complete the team, he is looking for both a Club Growth Chair and Marketing Chair. Soliciting volunteers to serve as Club Coaches to assist those clubs in need. He is working on the marketing in collaboration with the District Public Relations Manager.
    4. Program Quality Director, Gwen Miller, DTM – District is having Tall Tale contests scheduled for May 16, this will be a virtual event and the International speech contest is scheduled for May 17, this is also a virtual event. District Conference is scheduled for May 19/20, the event will be in person. The functionary sheet for Tall Tales will be sent out soon. There is one final training scheduled for Oct 15, for those who have not attended. Asking leadership to visit the District website and ensure that the officer training is correctly reflected. If updates need to be made, please contact the Program Quality Director.
    5. District Director, AnnMarie, DTM – the district newsletter format had been revised and the first edition was posted on the website, district broadcast messages will be sent to clubs but may not reach intended persons (TI contact preferences, firewalls, etc.); delegates were asked to respond the area and division directors when they contact you; she thanked those who prepared today’s meeting and those serving with her on the District team this year.
36. Unfinished Business
    1. During review of the Spring 2022 District Council Meeting minutes, there was no indication that any Unfinished Business existed.
37. Conduct New Business
    1. There was no new business for this meeting.
38. Announcements
    1. AnnMarie asked if there were any announcements that needed to be made at this time. There were none. She announced that the District is looking for a Webmaster.
    2. Clubs were encouraged to check their emails and ensure that they are updated. There is an increase in returned and undeliverable emails. We want to ensure that every one of you is kept informed of events happening within the District.
    3. Ballots will be sent out to clubs so that voting can be conducted on the adoption of the budget and the appointment of Division Directors.
39. Adjourn the Meeting
    1. AnnMarie adjourned the meeting at 3:32 pm.

### 12a. District Alignment Report

May 7, 2023

Re: Proposed District 36 Alignment of Clubs in Areas for the Toastmasters Year 2023-2024

District 36 is required by Toastmasters International to annually evaluate the placement of Clubs within Areas {groupings of 4-6 Clubs supported by an Area Director} in advance of the July 1 start of the new Toastmasters year.1

This year due to certain circumstances a full alignment committee was not formed. The alignment presented for 2022-2023 will remain with the addition of the new clubs for the upcoming year. Below is the list and status of the clubs.

1 Using a set of rules outlined in Protocol 7.0: District Structure, Section 1.D - [https://www.toastmasters.org/leadership-central/governing-docum](http://www.toastmasters.org/leadership-central/governing-documents)ents

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | 2022 - 2023 Alignment as of: | | | |
| **May 9, 2023** | | | |
|  | | | | | | | |
| **District 36 current 2022 - 2023 Club Status** | | | | | | | |
| **Club #** | **Club Name** | **Area** | **Division** | **District** | **Club Status** | **Renewal Status** | **Charter Date** |
| 00003653 | Revenooers Toastmasters Club | 11 | A | 36 | Suspended | Suspended | 10/1/1963 |
| 00005162 | Justice League Toastmasters Club | 11 | A | 36 | Active | Low | 9/1/1995 |
| 00006044 | Pepco Powertalk Club | 11 | A | 36 | Active | Low | 6/24/2002 |
| 00688297 | PowerToasters Toastmasters Club | 11 | A | 36 | Active | Complete | 6/22/2004 |
| 00005898 | New Vision Toastmasters Club | 12 | A | 36 | Active | Complete | 6/1/1985 |
| 01408281 | S.E.C. Toastmasters | 12 | A | 36 | Active | Complete | 10/28/2009 |
| 07400373 | AO Toastmasters | 12 | A | 36 | Active | Ineligible | 4/30/2019 |
| 00005377 | DC Aspiring Speakers Toastmasters Club | 13 | A | 36 | Active | Complete | 2/1/1984 |
| 00005519 | AARP Toastmasters Club | 13 | A | 36 | Active | Complete | 6/1/2000 |
| 04527279 | DC Courts | 13 | A | 36 | Active | Complete | 3/3/2015 |
| 00002221 | BeLaborers Toastmasters Club | 14 | A | 36 | Active | Low | 12/1/1972 |
| 00005117 | GAO Club | 14 | A | 36 | Active | Complete | 5/1/1983 |
| 05539985 | AAMC Toastmasters | 14 | A | 36 | Active | Complete | 6/13/2016 |
| 00000473 | United States Senate Club | 15 | A | 36 | Active | Complete | 4/1/1972 |
| 05224951 | PeaceMasters | 15 | A | 36 | Low | Complete | 2/18/2016 |
| 07444759 | NeighborWorks Toastmasters | 15 | A | 36 | Active | Complete | 8/27/2019 |
| 06918523 | FTC Toastmasters | 15 | A | 36 | Active | Complete | 4/26/2018 |
| 00003793 | Federal Triangle Club | 16 | A | 36 | Low | Complete | 4/1/1972 |
| 00005198 | National Press Toastmasters Club | 13 | A | 36 | Active | Complete | 6/1/1983 |
| 00005676 | Ariel Rios Toastmasters Club | 16 | A | 36 | Active | Complete | 10/1/1996 |
| 00008428 | EPA Breakfast Toastmasters Club | 16 | A | 36 | Active | Complete | 9/1/1991 |
| 00009898 | Ambassadors Of Speech Club | 16 | A | 36 | Active | Complete | 5/1/1994 |
| 00002216 | Dupont Circle of Speakers Club | 21 | B | 36 | Active | Complete | 5/23/2002 |
| 00974224 | Mighty Motivators | 21 | B | 36 | Active | Low | 11/8/2006 |
| 01354772 | Professionally Speaking | 21 | B | 36 | Active | Low | 6/25/2009 |
| 00004977 | Dupont Circle Toastmasters | 22 | B | 36 | Active | Complete | 9/1/1986 |
| 00007184 | Dupont Speaks Club | 22 | B | 36 | Suspended | Suspended | 1/1/1995 |
| 04538967 | Politically Speaking | 22 | B | 36 | Suspended | Suspended | 6/25/2015 |
| 07844893 | MBA Speaks! | 22 | B | 36 | Active | Ineligible | 1/31/2021 |
| 00003448 | GSA Toastmasters Club | 23 | B | 36 | Active | Complete | 5/1/1972 |
| 00005893 | Clara Barton Advance and Conquer Toastmasters Club | 23 | B | 36 | Low | Complete | 3/1/1990 |
| 00707433 | Talking Heads of State Club | 23 | B | 36 | Active | Complete | 8/23/2004 |
| 00818502 | Stately Speakers Club | 23 | B | 36 | Active | Complete | 7/12/2005 |
| 02265115 | Diplomatically Speaking | 23 | B | 36 | Active | Complete | 3/23/2012 |
| 00006346 | International Chat Masters Club | 24 | B | 36 | Active | Complete | 12/1/1994 |
| 00007473 | Word Bankers Club | 24 | B | 36 | Active | Complete | 6/1/1989 |
| 00007765 | PAHO / WHO Club | 24 | B | 36 | Active | Complete | 6/1/1990 |
| 00007808 | IMF Toastmasters Club | 24 | B | 36 | Active | Complete | 6/1/1990 |
| 01818089 | IFC Toastmasters Club | 24 | B | 36 | Active | Complete | 5/11/2011 |
| 00003594 | OPM Our People Matter Toastmasters | 25 | B | 36 | Active | Complete | 5/1/1963 |
| 00003739 | F D I C Club | 25 | B | 36 | Active | Complete | 3/1/1973 |
| 00005309 | Federal Reserve Board Toastmasters | 25 | B | 36 | Active | Complete | 10/1/1983 |
| 01060783 | Eisenhower Toastmasters | 25 | B | 36 | Active | Complete | 6/30/2007 |
| 01059567 | Talk For Change Toastmasters Club | 31 | C | 36 | Active | Complete | 6/28/2007 |
| 01365958 | Speakeasy in Downtown DC | 31 | C | 36 | Active | Complete | 11/24/2009 |
| 01387805 | Unity Toastmasters | 31 | C | 36 | Active | Complete | 9/18/2009 |
| 03936871 | Japanese-English Toastmasters Club | 31 | C | 36 | Active | Complete | 5/19/2014 |
| 00002920 | VA Gaveliers Club 2920 | 32 | C | 36 | Active | Complete | 4/1/1959 |
| 00009335 | IDB Development Speakers Toastmasters Club | 32 | C | 36 | Active | Complete | 4/1/1993 |
| 05765167 | Just Us Watchdogs | 32 | C | 36 | Active | Complete | 9/29/2016 |
| 07832155 | Viva Toastmasters For Mental Health Professionals | 32 | C | 36 | Low | Complete | 10/28/2020 |
| 00004036 | Maryland Advanced Toastmasters | 33 | C | 36 | Active | Complete | 3/1/1982 |
| 00004493 | GEICO Toastmasters | 33 | C | 36 | Suspended | Suspended | 4/1/1981 |
| 07259090 | Cathedral Heights English - Spanish Toastmasters | 33 | C | 36 | Suspended | Suspended | 3/1/2019 |
| 00001943 | M Street Verbalizers Club | 34 | C | 36 | Active | Complete | 6/1/2000 |
| 00006611 | Women In Government Relations TM Club | 34 | C | 36 | Active | Complete | 6/1/1987 |
| 01896112 | S&T Toastmasters Club | 34 | C | 36 | Active | Complete | 6/28/2011 |
| 06929901 | EventSpeak | 34 | C | 36 | Active | Complete | 5/30/2018 |
| 00000876 | Capital Toastmasters I | 35 | C | 36 | Active | Complete | 9/1/1950 |
| 00007530 | PBGC Toastmasters Club | 35 | C | 36 | Low | Complete | 6/1/1996 |
| 04958581 | Toast of K Street | 35 | C | 36 | Active | Complete | 10/1/2015 |
| 07895684 | KCS Malayalam Toastmasters (English and Malayalam) | 35 | C | 36 | Active | Complete | 5/20/2021 |
| 00003290 | Peacetimers Club | 36 | C | 36 | Active | Complete | 1/1/1995 |
| 00006124 | Capitol Hill Speakers Club | 36 | C | 36 | Suspended | Suspended | 3/1/1986 |
| 05873962 | PHOENIX RIZING | 36 | C | 36 | Low | Complete | 11/9/2016 |
| 06966899 | USAC Speaks | 36 | C | 36 | Active | Complete | 5/22/2018 |
| 07910286 | Global Business Leaders | 22 | C | 36 | Active | Complete | 6/29/2021 |
| 00002226 | Phoenix - DC Club #2226 | 41 | D | 36 | Low | Complete | 3/1/1998 |
| 00692953 | DTM Leaders Toastmasters Club | 41 | D | 36 | Active | Complete | 6/29/2004 |
| 06861912 | The St. Augustine Toastmasters Club | 41 | D | 36 | Active | Complete | 2/28/2018 |
| 07114241 | Woodridge DC Toastmasters | 41 | D | 36 | Active | Complete | 9/14/2018 |
| 28675982 | Word Empowerment Toastmasters | 41 | D | 36 | Active | Complete | 3/13/2023 |
| 00003496 | Goddard Club | 42 | D | 36 | Active | Complete | 1/1/1972 |
| 00006287 | Spring Speakers Toastmasters Club | 44 | D | 36 | Active | Complete | 6/1/1986 |
| 02356169 | Take Flight Toastmasters | 42 | D | 36 | Active | Complete | 3/30/2012 |
| 00000132 | Riverside Toastmasters Club | 43 | D | 36 | Active | Complete | 7/1/1995 |
| 00001260 | Federal Center Club | 43 | D | 36 | Active | Complete | 6/1/1975 |
| 00003331 | Wiley Toastmasters Club | 43 | D | 36 | Active | Complete | 12/27/2002 |
| 02789724 | Metro CTF | 43 | D | 36 | Active | Ineligible | 10/5/2012 |
| 7954804 | DC Metro Realtors Toastmasters | 43 | D | 36 | Active | Complete | 11/4/2022 |
| 00003797 | NTL Advanced Speakers Club | 42 | D | 36 | Active | Complete | 6/1/1995 |
| 00624924 | Greenbelt Toastmasters | 42 | D | 36 | Active | Complete | 12/23/2003 |
| 05291708 | Rivertech | 43 | D | 36 | Active | Complete | 9/29/2016 |
| 00009720 | Professionals Reaching Out for Success (PROS) Club | 45 | D | 36 | Active | Complete | 12/1/1993 |
| 00911520 | MBC Toastmasters Club | 45 | D | 36 | Active | Complete | 5/15/2006 |
| 03992893 | UMGC Power Speakers | 45 | D | 36 | Active | Complete | 6/4/2014 |
| 06708584 | Prince George's County Women's Bureau | 45 | D | 36 | Low | Ineligible | 10/1/2017 |
| 00000176 | Triple-Crown Club | 44 | D | 36 | Active | Complete | 4/1/1971 |
| 03320383 | Go Pro | 44 | D | 36 | Active | Complete | 6/26/2013 |
| 04301400 | Speakers On Nebo Way | 44 | D | 36 | Low | Complete | 10/17/2014 |
| 07039651 | Prince Emmanuel SDA Toastmasters | 44 | D | 36 | Suspended | Suspended | 6/30/2018 |
| 00001999 | Greater Olney Toastmasters [GOT] | 51 | E | 36 | Active | Complete | 12/1/1970 |
| 00002394 | Germantown Toastmasters Club | 51 | E | 36 | Active | Complete | 12/1/1971 |
| 00744718 | Hopeful Communicators Club | 51 | E | 36 | Active | Complete | 12/20/2004 |
| 01502233 | Wheaton Community | 51 | E | 36 | Active | Complete | 6/9/2010 |
| 00003495 | NIST Toastmasters Club | 52 | E | 36 | Active | Complete | 5/1/1968 |
| 02072353 | AZ Orators | 52 | E | 36 | Active | Complete | 9/30/2011 |
| 02116638 | Speak AZ Toastmasters | 52 | E | 36 | Suspended | Suspended | 10/27/2011 |
| 07615250 | Adventist HealthCare Toastmasters | 52 | E | 36 | Suspended | Suspended | 11/1/2019 |
| 28675882 | JLM Toastmasters | 52 | E | 36 | Active | Ineligible | 1/15/2023 |
| 00004223 | Twinbrook Club | 53 | E | 36 | Active | Complete | 5/1/1980 |
| 00004818 | Gene Toasters Toastmasters Club | 53 | E | 36 | Active | Complete | 11/1/2000 |
| 00955777 | Sodexo Toastmasters By Frances Nam | 53 | E | 36 | Active | Complete | 9/29/2006 |
| 01763170 | MilliporeSigma Speaks! Toastmasters Club | 53 | E | 36 | Active | Complete | 6/23/2011 |
| 02871678 | Rio Toastmasters | 53 | E | 36 | Suspended | Suspended | 11/20/2012 |
| 00005437 | Vagabond Toastmasters Club | 54 | E | 36 | Active | Complete | 3/1/1984 |
| 00006968 | Turning Point Club | 54 | E | 36 | Active | Complete | 6/1/1988 |
| 00007012 | Sunrise Toastmasters Club | 54 | E | 36 | Active | Complete | 5/1/2000 |
| 03646679 | Francophones du Monde | 54 | E | 36 | Active | Complete | 12/9/2013 |
| 04106046 | Spiritually Speaking Toastmasters | 55 | E | 36 | Active | Low | 1/21/2015 |
| 00002279 | Business Oriented Toastmasters | 55 | E | 36 | Active | Complete | 4/1/1983 |
| 00002408 | EasyTech Toastmasters | 55 | E | 36 | Active | Low | 6/1/1974 |
| 00004580 | Effective Communicators | 55 | E | 36 | Active | Complete | 6/1/1981 |
| 00007161 | Lewis Smith Toastmasters Club | 55 | E | 36 | Active | Complete | 9/1/1999 |
| 03092535 | Universally Speaking Toastmasters | 55 | E | 36 | Active | Complete | 4/1/2013 |
| 07679495 | Montgomery College Global Leaders and Speakers | 56 | E | 36 | Active | Complete | 2/5/2020 |
| 00001212 | Montgomery Village Toastmasters Club | 56 | E | 36 | Active | Low | 6/1/1978 |
| 00001510 | Montgomery County Govt. Club | 56 | F | 36 | Suspended | Suspended | 9/1/1983 |
| 00008897 | Great Seneca Power Talkers Club | 56 | F | 36 | Active | Complete | 6/1/1992 |
| 00003941 | B M D Toastmasters Club | 61 | F | 36 | Suspended | Suspended | 5/1/1979 |
| 00899228 | Toasted by Proxy Club | 61 | F | 36 | Active | Ineligible | 6/22/2006 |
| 01154377 | Speech Regulators | 61 | F | 36 | Active | Complete | 3/24/2008 |
| 02014122 | The FDA Metroparkers | 61 | F | 36 | Active | Complete | 9/9/2011 |
| 00000502 | Parklawn Toastmasters Club | 62 | F | 36 | Active | Complete | 11/1/1970 |
| 01208436 | SAMHSA Toastmasters | 62 | F | 36 | Active | Complete | 6/30/2008 |
| 01413695 | USPeakers | 62 | F | 36 | Active | Complete | 11/11/2009 |
| 03714674 | AHRQ Toastmasters Club | 62 | F | 36 | Active | Complete | 2/28/2014 |
| 06786555 | DAVIS Toastmasters | 62 | F | 36 | Active | Complete | 1/1/2018 |
| 00003421 | N I H Club | 63 | F | 36 | Active | Complete | 10/1/1969 |
| 00006973 | Locke and Key Toastmasters | 63 | F | 36 | Active | Complete | 3/6/2002 |
| 00008573 | Marriott Toastmasters Club | 63 | F | 36 | Active | Complete | 10/1/1996 |
| 04617073 | Cystic Fibrosis Foundation - Cure Finders | 63 | F | 36 | Active | Complete | 5/4/2015 |
| 00004266 | NRC Toastmasters | 64 | F | 36 | Active | Complete | 6/1/1980 |
| 00007344 | Executive Toastmasters Club | 64 | F | 36 | Active | Complete | 3/27/2003 |
| 01449691 | PMA Toastmasters | 64 | F | 36 | Active | Low | 3/12/2010 |
| 02014146 | Articulate Accountants Toastmasters | 64 | F | 36 | Active | Ineligible | 9/9/2011 |
| 8001208 | Nasdaq Rock Toastmasters | 64 | F | 36 | Active | Complete | 7/5/2022 |
| 00003691 | Bethesda Evening Speakers Club | 65 | F | 36 | Active | Complete | 3/1/1982 |
| 00004764 | ASCE Toastmasters Club | 65 | F | 36 | Active | Complete | 3/1/1998 |
| 00004889 | Tally Ho Club | 65 | F | 36 | Active | Complete | 6/1/1982 |
| 01163128 | PMI Montgomery County Toastmasters Club | 65 | F | 36 | Active | Complete | 5/24/2008 |
| 00000632 | Tip Top/NOAA Club | 71 | G | 36 | Active | Complete | 4/1/1979 |
| 00005131 | Speakers Corner Club | 71 | G | 36 | Active | Complete | 4/1/1990 |
| 01911981 | Daniel Leadership Toastmasters Club | 71 | G | 36 | Active | Complete | 6/29/2011 |
| 04036632 | Kemp Mill Toastmasters | 71 | G | 36 | Active | Complete | 6/25/2014 |
| 00001314 | Silver Spring Toastmasters Club | 72 | G | 36 | Active | Complete | 9/1/1953 |
| 01341379 | Holy Cross-Words | 72 | G | 36 | Active | Complete | 6/1/2009 |
| 07038189 | She Leads She Speaks | 72 | G | 36 | Active | Complete | 6/30/2018 |
| 28675539 | Miltary Veteran Community | 72 | G | 36 | Active | Complete | 7/29/2022 |
| 28675385 | Ullico Toastmasters Club | 72 | G | 36 | Activie | Complete | 6/27/2022 |
| 00002627 | Plant Industry Station Toastmasters Club | 73 | G | 36 | Active | Complete | 2/1/1958 |
| 00009267 | WSSC Toastmasters Club | 73 | G | 36 | Low | Complete | 3/1/1993 |
| 05364296 | FDA Muirkirkers Toastmasters Club | 73 | G | 36 | Active | Complete | 4/1/2016 |
| 05677330 | Booz Talks | 73 | G | 36 | Suspended | Suspended | 8/2/2016 |
| 00000898 | Monument Toastmasters | 74 | G | 36 | Suspended | Suspended | 11/1/1950 |
| 01249022 | Khalsa Toastmasters | 74 | G | 36 | Active | Complete | 10/15/2008 |
| 01361653 | Top Notch Toastmasters | 74 | G | 36 | Active | Complete | 6/30/2009 |
| 01908816 | White Oak Evening | 74 | G | 36 | Active | Complete | 6/30/2011 |
| 00000077 | Crown Of Laurel Club | 75 | G | 36 | Active | Complete | 12/1/1977 |
| 00003039 | Agricultural Research Center Club | 75 | G | 36 | Active | Complete | 3/1/1960 |
| 00003263 | Columbians Toastmasters Club | 75 | G | 36 | Active | Complete | 5/1/1961 |
| 01063187 | Jim Whitney | 75 | G | 36 | Active | Complete | 6/30/2007 |
| 03119491 | The Restored | 75 | G | 36 | Active | Complete | 3/29/2013 |
| 00006303 | Chesapeake Toastmasters Club | 76 | G | 36 | Active | Complete | 6/1/1986 |
| 00884125 | White Oak Toastmasters | 76 | G | 36 | Active | Complete | 3/6/2006 |
| 01111289 | Voice of Burtonsville | 76 | G | 36 | Suspended | Suspended | 6/25/2008 |
| 01504337 | ALC Advanced | 76 | G | 36 | Active | Complete | 6/9/2010 |



12b. District Leadership Committee Report

March 31, 2023

District 36 Leadership Committee Report

In accordance with Toastmasters International guidelines, the District Leadership Committee (DLC)

performed the task of finding the best candidates to serve as district officers. Committee

responsibilities include:

• Ensuring receipt of signed District Leader Agreement and Release Statement

• Screening candidates for eligibility

• Conducting interviews

• Confirming the candidates accept their nomination

• Submitting a committee report to the District Director

• As per Protocol 9.0: Ensuring there is a minimum of one (1) candidate each for the offices of

District Director and Program Quality Director; two (2) or more candidates for the office of Club

Growth Director; and a minimum of one (1) candidate for all other elective District offices (All

Division Director positions are considered the same position).

The DLC has complied with the responsibilities above and has selected the following candidates to

be placed on the ballot for election at the District 36 Council Meeting on Monday May 15, 2023.

District Director Gwendolyn (Gwen) Miller, DTM

Program Quality Director Ramu Garapati, ACB, CL, PM3, IP3, MS2 Club Growth Director Arvind

Madabushi Venugopal, DTM Division Director Ilya Polonchuk, CC

Division Director Sadaf Shehzad, IP2

Per Protocol 9.0, 4. Nomination Results:

E. The DLC report is incomplete if the DLC is unable to nominate the required number of candidates

for any individual office(s).

F. If the DLC report is incomplete, qualified candidates may run from the floor for any position

for which the DLC did not nominate the required number of candidates. Qualified candidates must

notify the District Director [at least] seven (7) days prior to their intent to run from the floor.

Any nominations made by the DLC are valid.

The DLC report is valid and incomplete for the positions of Club Growth Director and Division

Director.

I thank the Leadership committee members for their time and service to the District. They

demonstrated Toastmaster core values – Respect, Integrity, Service and Excellence – with their

thoughtful deliberations. They will continue to encourage members to continue on a toastmaster

leadership journey. The DLC members are listed in the order of their division representation on the next page.

Eric Wilber, CC, PI4 Melisma Cox, DTM Bernadette Catalan, DTM

Shirley Bryant, PM1 (stepped down for personal reasons) Lora Katz, CL, TC1 (replacement for Shirley Bryant) William McCrorey, DTM

Sue Chand, PM5 Herman Raybon, DTM

It was my immense honor to serve District 36 in this capacity. Respectively submitted,

A close up of a name

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Bonnie L. Maidak, DTM, IPDD

District 36 Leadership Committee Chair

### 13a. District Mid-Term Audit Report



To: AnnMarie Walker, District 36 Director

Scott Meyer, District 36 Finance Manager

From: Sheraline Thomas, District 36 Audit Committee Chair

CC: Annette Brown, District 36 Audit Committee Member

Jane Lewis, District 36 Audit Committee Member

Lisa Simmons, District 36 Audit Committee Member

Date: February 28, 2023

Re: FY22 Mid-Year Audit Committee Review

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Overview

Areas, divisions, and districts are legal entities of Toastmasters International. Therefore,

regardless of the source, district funds are considered funds of Toastmasters International.

Members of the audit committee have a fiduciary responsibility to determine if district

funds have been spent in accordance with the Toastmasters International mission,

policies, and protocol.

**The District Audit Committee**

The district audit committee includes at least three Toastmasters members, appointed

annually by the district director. Audit committee members may not be part of the district

executive committee (i.e., district director, immediate past district director, program

quality director, club growth director, administration manager, finance manager, public

relations manager, division director, or area director).

The audit committee’s role is to provide an independent and objective assessment of the

reliability of the data contained in the district reports by applying the Audit Committee

Guidelines established by Toastmasters International. Additionally, the audit committee

is responsible for assessing the district’s compliance with Toastmasters International

financial policies and protocol. The audit committee has a fiduciary duty to ensure that

the Mid-Year Audit Report accurately reflects district revenue and expenses.

**Conducting the Mid-Year Audit**

To assure transactions were properly executed, the audit committee performed the following

procedures according to Toastmasters International Audit Committee Guidelines:

● Trace and match all transactions on the Receipt Register and Payment Check

Register to their respective supporting documentation.

● Review all vouchers for reimbursement to verify that they were approved by the

district director, and assuring that all expenses on the voucher have adequate documentation

such as receipts. Copies of credit card and/or bank statements are not valid receipts or

documentation. Protocol 8.4: District Fiscal Management, 4, F.

● Review all Debit Card transactions to ensure that all payments made by the district

director was authorized in advance in writing by the finance manager and either the

program quality director or the club growth director. Payments made by the finance manager

must be authorized in advance by the district director and either the program quality director

or the club growth director.

● Identify all payments in excess of $500 to verify that each expense was properly

approved by the district director and at least the program quality director or the club growth

director. Any individual expense in excess of $500 must be authorized in advance and there

should be approval included in the supporting documentation and some indication of when

the expense was approved (an email approving the expense is acceptable). Protocol 8.4:

District Fiscal Management, 4, G.

● Review all meal expense reimbursements for District Leader August and Mid-year trainings to

ensure the district director, program quality director, and club growth director were reimbursed

for their meals purchased, up to $30 a day with supporting receipts. (Meal expenses are NOT

covered by a per diem.)

**Audit Findings from District 36 Mid-Year Audit**

As a result of the audit committee review, we identified the following instances of non-compliance with

Toastmasters International Policy and Protocol.

Per Toastmasters International Policy and Protocol, all payments in excess of $500 should be

properly approved in writing (an email approving the expense is acceptable) by the district director

and at least the program quality director or the club growth director.

● An expense report for postage expenses of $660.33 submitted by the immediate past district

director was approved for expenses up to $500 in advance by the finance manager on 10/5/22 and

by the program quality director on 10/6/22. The remaining balance of $160.33 was not approved by

the finance director.

● A hotel expense of $3,720 for the District Leader Recognition Event submitted by the immediate

past district director was approved in advance by the club growth director and the program quality

director on 8/2/22, however, there was no approval from the finance director.

● An expense report for room rental expenses of $2,740 submitted by the district director on 10/27/22

was initially approved on the same day by both the program quality director and the club growth

director. Additional approval was received on 10/28/22, 11/3/22, and 11/28/22 to include a charge

for insurance. In an email dated 11/28/22 the finance director stated that the expense was already

approved, however, there was no documentation to support the approval by the finance director in

the email chain.

Per Toastmasters International Policy and Protocol, expenses reimbursed to the district director for

debit card transactions must be approved in advance in writing by the finance manager and the

program quality director or club growth director. The following expenses were reimbursed without

advanced approval:

● Recurring expenses for July 2022 were reimbursed to the district director. An expense report for

MailChimp of $95.40 dated 7/10/22, Meetup of $104.88 dated 7/13/22, and Extra Space Storage of

$192 dated 7/9/22 for total recurring expenses of $392.28 was submitted by the district director on

7/14/22. Recurring expenses for August 2022 for Extra Space Storage of $192 dated 8/9/12 and

MailChimp of $95.40 dated 8/10/22 was submitted by the district director on 8/13/22 and was

approved by the club growth director and the program quality director on 7/15/22, 8/16/22, 7/16/22,

and 8/15/22, respectively, but the finance director was inadvertently not included on the initial email

sent by the district director on 7/15/22, therefore, it was not approved by the finance director until

8/15/22 along with the approval of the program quality director on the same day, but was not

approved in advance in writing.

● An expense report for hotel expense reimbursement of $214.36 dated 6/5/22 made on the personal

card of the past program quality director was initially submitted on 6/7/22. It was re-submitted and

approved by the finance manager for $241.361 on 8/12/22 and by the program quality director on

8/13/22 but was not authorized in advance in writing.2

Per Toastmasters International Policy and Protocol, all meal expense reimbursements for District Leader

August and Mid-year training were reimbursed for meals purchased up to $30 a day with supporting

receipts. The following expenses were reimbursed more than the $30 a day limit:

● An expense for meal reimbursement of $140 was submitted on 8/19/22 by the district director for

attendance by the district director, club growth director, and program quality director at the District

Leadership Training/Toastmaster International Conference in August 2022. The meal expenses

reimbursement per person of $46.67 was above the $30 daily limit by $16.67 per person.

Audit Recommendations from District 36 Mid-Year Audit

**As a result of the audit committee review, we make the following recommendations:**

● Include the blanket approval from the previous district leadership team to cover the recurring

expenses during the transition to the new district leadership team.

13b. District Finance Report

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1. | Page

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### 14a. Division A Director Report

This report will supplement your oral report at the District Council Meeting

Division: A Division Director: Felicity Tchoufa

I am thankful for the opportunity to serve as Division Director: I learned a lot and met some great people. It was a pleasure to work with my area directors. As the icing on the cake, one of my AD's happened to be the past District Governor. He was our go to person.

1-

The Division struggles:

We didn't succeed at connecting with all the clubs' members; thus, we got a very low participation/ interest to the contests, no one stepped up and volunteered for the functionaries.

The clubs' visits were in some cases impossible because the officers were not responding to the emails/ phone calls.

My recommendations

- My recommendations to the District moving forward are: Find members connected to the geographic area to volunteer as Area Director. By doing so they would become more engaged, would energize the officers more, and would connect easily with the clubs and build membership. The fact and the matter is that some clubs are not willing to let visitors in

2- We succeeded at:

 -I will say that we had a great team of AD, very engaged and willing to go above and beyond despite some difficulties they encountered while trying to visit the clubs.

-We were able to hold all our contest despite a low participation from the club

- We succeeded at holding our council meetings which helped us directly address issues and come up with solutions.

### 14b. Division B Director Report

This report will supplement your oral report at the District Council Meeting

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**Greetings From Division B**

**Areas 21, 22, 23, 24, 25**

**Supported by District 36**

**Sincere congratulation and much appreciation to Ida Jagg, Area 23, Director, and Tara Holman Area 21Director**

Division B has 24 Clubs.

Two Clubs Suspended.

Eight Clubs that are almost distinguished provide their members renew.

Six clubs had at least 4 officers trained in both Summer and Winter sessions.

Most of the Areas in Division B had a Tall Tale Contest.

All five areas held an International Speech Contest and will compete in the District Contests.

We are working on our Area Director visits for the Areas that currently do not have Area directors and we invite anyone who would like to assist us in completing our visits to please reach out to our District Trio.

Division B is determined to Finish Sting.

Respectfully Submitted By,

Gwen Miller, DTM

Program Quality Director

District 36 Toastmasters

# 14c. Division C Director Report

This report will supplement your oral report at the District Council Meeting



Division C Director Report by Clinton Bunch

**Division Goal**

My goal for Division C is to increase both membership and Club participation through a variety of proven methods such as the mentoring and coaching of existing members and by providing a transparent view of the benefits that Toastmasters may have on new and/or potential members. I strongly believe that Toastmasters provide a powerful platform for both learning and development, personally and professionally. My task will be to support a team that will show members how.

**Educational Goals**

Currently, clubs are continuing to submit education awards―I’d like to acknowledge the addition of one DTM in Division C, Pamela Person.

**Membership**

20 of 23 clubs paid their dues. Division C has added 22 additional members, but many more members have been lost in the same period.

**DCP Goals**

Currently, three Clubs have achieved distinguished status: Peacetimers (5), Japanese-English Toastmaster Club (5) and IDB Development Speakers (9). Unity toastmaster Club and Talk for Change either has met 4 goals. And are well on their way to becoming distinguished.

**Club Officer Training**

Only 6 out of 23 Division C Clubs had at least 4 Officers trained during both training periods.

**Area Directors**

Currently, Division C has only 2 Area Directors, Alvin Collins (35) and Luis Espinoza (32). We have discussed a plan to support the Division. While achievable, we still face challenges due to our personal schedules. Despite not having all Areas covered with Directors, I am confident that through the continued support of District leadership, Division C will continue to thrive.

**Contests**

The Area Contest will be held jointly with Areas 31/33/35 contest held at 2pm on March 25, 2023, and Areas 32/34/36 on April 2, 2023. The Division Contest will be held on April 23, 2023. Functionary Roles have been slow to fill but will be finalized days before the contest.

**Clubs**

Membership and participation continue to be of concern. A few are having challenges with meeting attendance and participation during club activities for various reasons. These issues will be addressed with club leadership during the scheduled Area Director Visits.

**New Clubs**

Currently, Division C has not added any new clubs.

# 14d. Division D Director Report

This report will supplement your oral report at the District Council Meeting

Division: D Division Director: Viki Kinsman

### 14e. Division E Director Report

This report will supplement your oral report at the District Council Meeting

Division: E Division Director: Arvind Venugopal

Division E Council Team

* Div E Director – Arvind Madabushi Venugopal
* Area 51 Director - Lisa Wilcox
* Area 52 Director - Nancy Mueller
* Area 53 Director - Sadaf Shehzad
* Area 54 Director - Mihir Modak
* Area 55 Director - Irina Gabidullina
* Area 56 Director - Marleine Myrvil
* Volunteering Assistant to Div E Director for Quality - Mike Onzay
* Volunteering Assistant to Div E Director for Growth -Fawaz Joseph
* Mentor to Div E Director – Past District 36 Director Ena Okah

**Report Submitted To: District 36 Director - AnnMarie Walker, DTM**

**Report Prepared By: Division E Director - Arvind Madabushi Venugopal, DTM**

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic** | **Discussion** | **Action** | **Responsibility** |
| Current Status | ● Is your team on track for their goals/deliverables?  ● If there are deliverables, has your delivery date changed?  ● If you have budget impacts, are your expenditures on track?  ● State new/revised goals to initial plan?  ● Have Division/Area Council meetings been held? | * Making good progress overall. * No Budget impacts. * Division council meetings held monthly. | Division E Council |
| Progress toward meeting goals | ● List achievements and progress towards goals. If specific members are contributing to those achievements, mention their names.  ● Highlight those things that made progress possible | A special shoutout to:   * All Area Directors is Division E – to have worked well as a cohesive team, successfully hosting multiple Joint contests in Fall and Spring. * Lisa Wilcox (A51 Dir) and Area 51 clubs, for successfully renewing in both terms and maintaining 10+ members in all clubs. * Nancy Mueller (A52 Dir) and Area 52 for taking in a new club chartered this year (JLM Toastmasters). * Sadaf Shehzad (A53 Dir) for her persistence throughout the year with her Area’s clubs, and for submitting 100% of her reports both halves of the year. * Mihir Modak (A54 Dir) for stepping up and being a winner at the District Executive Committee’s Area Director speak off event (representing Division E), and thereby getting appointed as Contest Host for one of the upcoming District Contests in May 2023 * Irina Gabidullina (A55 Dir) for her persistence throughout the year with her Area’s clubs, for submitting her club visit reports, and identifying/mentoring a potential successor well in advance. * Marleine Myrvil (A56 Dir) for her consistent willingness to help others, and demonstrating collaborative team spirit throughout the year by being 100% with her attendance across various leadership forums and events | Division E Council |
| Issues affecting progress | ● List delays and problems  ● Address schedule implications.  ● Identify issues that are causing delays or impeding progress  ● Explain why problem was not anticipated | * Facing serious membership renewal challenges with two corporate clubs – Adventist (Area 52), and Rio (Area 53). * Two corporate clubs merged to one club last year (AZ clubs), that went into effect this year, causing Area 52 to have less than 4 clubs – one club was added in during this year, so this effect was offset for this Area. | Club leaders - should look to be more proactive in requesting the District for more help when needed, by reaching out to their Area Director (and if required, to the Division Director)  District Executive Council Members (Area Directors, Division Directors, District Trio) – can offer further support to the Area Councils |
| Division/Area etc Goals for Future Review | ● What targets/milestones you will report on at next meeting  ● Issues that will be resolved by next meeting  ● Communicate any calls to action needed by members of the audience | * DCP tracking for all clubs in Division E, as well as Area & Division performance metrics through DCP Dashboard here: <http://dashboards.toastmasters.org/Division.aspx?id=36> * Requiring District action and support to follow up with HR/Org leadership of the two corporate clubs with membership renewal issues. * Will need to adjust and recalibrate Area and Division goals through revised success plans to setup the next term’s team for success. * Requesting District Business Council attendees to consider stepping up to Area Director roles in service helping themselves and other Toastmasters grow in their leadership and communication journeys – Please let the District Director know if you will be interested in learning more. | Division and Area leaders can offer more support to clubs in the coming year, and Success Plans can be improved with updated strategies. |

# 14f. Division F Director Report

This report will supplement your oral report at the District Council Meeting

Division: F Division Director: \_ Florence Donald



# 14g. Division G Director Report

This report will supplement your oral report at the District Council Meeting

Division: G Division Director: \_Augusta Inniss\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic** | **Discussion** | **Action** | **Responsibility** |
| Current Status | 1. Is your team on track for their goals/deliverables? 2. If there are deliverables, has your delivery date changed? 3. If you have budget impacts, are your expenditures on track? 4. State new/revised goals to initial plan? 5. Have Division/Area Council meetings been held? | Yes, Div. G is on track for its goals and deliverables.  -The division successfully completed its club visits at a record time.  -Club/area/division contests were held without  issues.  -Area and division meetings held. |  |
| Progress toward meeting goals | 1. List achievements and progress towards goals. If specific members are contributing to those achievements, mention their names. 2. Highlight those things that made progress possible | -See above response  -Area Directors were key to our successful term. The directors were in constant communication with their area leadership. They provided support as needed. If the team was not able to provide the support, the reached to me for help or to identify support. | All directors supported area and division contests.  All directors supported non- division G area contests. |
|  | We offered Speechcraft Training and Pathways navigation training to clubs still not comfortable with the system.  Area Directors, such as Ty Nichols attended various division club meetings as guest speaker to encourage mbrs. | All directors completed club visits one  month before the district deadline.  AD Nichols continues to support Dist. effortt |
| **Topic** | **Discussion** | **Action** | **Responsibility** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Issues affecting progress | | 1. List delays and problems 2. Address schedule implications. 3. Identify issues that are causing delays or impeding progress 4. Explain why problem was not anticipated | | No issues to report | |  | |
| Division/Area etc Goals for Future Review | | 1. What targets/milestones you will report on at next meeting 2. Issues that will be resolved by next meeting 3. Communicate any calls to action needed by members of the audience | | No issues to report | |  | |

### 14h. Public Relations Manager’s Report

Social Media Links

**D36 Website:** https://district36.org/

**Facebook** Private group: https[://www.](http://www.facebook.com/groups/district36)f[acebook.](http://www.facebook.com/groups/district36)co[m/groups/district36](http://www.facebook.com/groups/district36)

**Facebook** Public page: https[://www.](http://www.facebook.com/District36.Toastmasters.Public)fa[cebook.com/District36.](http://www.facebook.com/District36.Toastmasters.Public)T[oastmasters.Public](http://www.facebook.com/District36.Toastmasters.Public)

**LinkedIn** page**:** https[://www.linkedin](http://www.linkedin.com/company/toastmasters-d36).[com/company/toastmas](http://www.linkedin.com/company/toastmasters-d36)t[er](http://www.linkedin.com/company/toastmasters-d36)s[-d36](http://www.linkedin.com/company/toastmasters-d36)

**Twitter**: https://twitter.com/District36Toast

**D36 YouTube**: https[://www.youtube](http://www.youtube.com/channel/UCxIZpyYJYUNcu7j27DbJQ4Q).c[om/channel/UC](http://www.youtube.com/channel/UCxIZpyYJYUNcu7j27DbJQ4Q)x[IZpyYJYUNcu7j27DbJQ4Q](http://www.youtube.com/channel/UCxIZpyYJYUNcu7j27DbJQ4Q)



14i. Club Growth Director’s Report

Ramu Garapati

**May 14, 2023**

Dear District 36 members,

D36 currently has 15 Suspended Clubs so far this year.

District36 Performance:  
Our Base for paid clubs is 163 to date we have 127 paid clubs.

*To be Distinguished: We need 163 paid Clubs*

*To be Select Distinguished: We need 164 paid Clubs  
To be President Distinguished: We need 168 Paid Clubs  
To be Smedley Distinguished: We need 172 Paid Clubs*

District36 Payments:  
D36 Membership Base as of July 1, 2022 = $5,567. Currently, D36 Membership Base = $4,818  
*To be Distinguished: We need 5,623 Payments  
To be Select Distinguished: We need 5,735 Payments  
To be President Distinguished: We need 5,846 Payments  
To be Smedley Distinguished: We need 6,013 Payments*

Smedley Award Report for District 0036:

Smedley Awards (Aug 1- Sep 30)

As of September 30, 2022, one club in D36 achieved Smedley Award

Club Number:00002216

Division: B

Area: 21

Club Name: Dupont Circle of Speakers Club

New Members Added: 5

Talk up Toastmasters (Feb 1 - March 30)  
*Not updated in Toastmasters International Website*  
Beat the Clock (May 1 - June 30th)  
*Not updated in Toastmasters International Website*

**New Clubs in D36:**  
Division       Area        Club           Charter\_Date                 Status        Name                                                                Location  
D                   42           7954804     11/04/2022               Complete    DC Metro Realtors Toastmasters                        Landover  
F                   64            8001208      07/05/2022             Complete     Nasdaq Rock Toastmasters                                Rockville  
G                   72            28675539    07/29/2022             Complete     Military-Veteran Community Toastmasters Club Silver Spring  
E                    52            28675882 01/15/2023            Complete     JLM Toastmasters                                                   Gaithersburg  
D                    41            28675982 03/13/2023            Complete      Word Empowerment                                               Lanham

**New Club Leads in Progress:**

* Wellness Toastmasters: Paperwork in progress
* Adventist Health: Initial Contact made
* Stern Kessler (DC Law Firm): Working on demo dates.
* DC Office of Neighborhood and Safety Management: Initial Contact made.
* DreamAcademy Tall Tales Club: Demo Complete
* University of Maryland-Shady Grove Campus: SpeechCraft in progress

I would like to acknowledge  and appreciate D36 District Director: AnnMarie Walker, DTM and D36 Program Quality Director: Gwen Miller, DTM, D36 New Club Sponsorship Chair- Sue Chand and New Club Demo Chair - Robert Behr for their unflinching dedication, hard work and excellence in building new clubs.

Overall D36 had a strong membership retention and a modest growth in new clubs during this year of transition and transformation. We will continue to serve our clubs with their membership needs and complete this Toastmasters year on a strong note.

Thanks,  
Ramu Garapati

D36 Club Growth Director

# 14j. Program Quality Director’s

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**District 36 Leaders**

As we approach the end of our Toastmaster year, I would like to take a moment to thank our Club Officers, Area Directors, Division Directors, and Our District 36 Executive Leadership Team for their hard work and dedication to making our District a success. Your commitment to serving our members and creating a supportive and encouraging environment is truly appreciated.

Thanks to your efforts, we have seen our members grow and improve their communication and leadership skills. Your leadership has been instrumental in guiding our clubs towards success, and I am grateful for all that you have done**.**

As we enter the final stretch of our Toastmaster year, I encourage you all to continue to work hard and stay committed to our goals. Let’s finish the year strong and set ourselves up for even greater success in the future.

Below is a breakdown of our District to date:

**Distinguished Clubs**

**The flowing clubs are Distinguished, all that is needed is for our District to become Distinguished is more clubs to complete as many Paths as possible before July 1, 2023.**

**Distinguished:**

**AARP Toastmasters-**

**Ambassadors of Speech**

**Speakeasy in DC**

**Japanese-English**

**VA Gaveliers**

**Speakers on Nebo Way**

**Speech Regulators**

**The FDA Metro parkers**

**Silver Spring Toastmasters**

**Select Distinguished:**

**World Bankers**

**Peacetimers**

**Greater Onley**

**Chesapeake**

**President Distinguished:**

* **IDB Development**
* **She Leads She Speaks**

**District Conference:**

The District Annual Conference is scheduled for May 19 at 6:30 PM, featuring a Fun Night with games and dancing. On May 20, our Educational Sessions will be held, with a Keynote presentation and two educational breakout sessions. We encourage all members to register for this event to support our district, learn while having fun, and congratulate members on their hard work.

**TLI:**

Congratulations to District 36 Toastmasters and all the clubs for their commitment to officer training and their dedication to excellence. District 36 had 68 clubs with at least 4 officers trained and 12 clubs with all 7 officers trained in our Winter sessions. This is a testament to the hard work and dedication of everyone involved.

Well-trained officers are the key to promoting a spirit of excellence in Toastmasters. When officers are trained, they are better equipped to fulfill their roles and responsibilities and provide a better experience for our members. This, in turn, leads to stronger clubs and a stronger district overall.

I wish all the clubs in District 36 continued success in our Toastmasters journey, and I'm here to assist you if you have any questions or need any further assistance

Let’s continue to support each other, encourage growth, and strive towards excellence. Together, we can achieve anything we set our minds to.

Gwen Miller, DTM

Program Quality Director

District 36, Toastmaster’s

Year in Review

### 14k. District Director's Report AnnMarie Walker, DTM

Hello! It is amazing how time flies, isn't it? It is hard to believe that another Toastmaster year is coming to a close. Throughout the Toastmaster year, I had the pleasure of attending various club meetings and district events, including our Club Officers Chill, Chat & Chew, where I enjoyed many memorable moments. It was wonderful to connect with fellow members, exchange ideas, and learn from each other's experiences.

It is understandable that this Toastmaster year has been challenging for you and your fellow members, as the pandemic has affected many areas of life. However, it is inspiring to see that you all started the year with high hopes and continued to move forward despite setbacks.

Returning to a more normal life can also be a challenge, but it is important to remember that it is a process, and that progress may not always be linear. Remember to take care of yourselves and each other during this time, and to celebrate the small victories and achievements along the way.

Toastmasters can also be a great support system during this time, providing a community of like-minded individuals who are all working towards personal and professional development. Keep up the excellent work and continue to support each other as you navigate through these challenges.

The District Recognition Program (DRP) sets goals annually to track the creation of new clubs, twice-yearly membership dues payments, and the achievement of Distinguished Club Program status or higher by clubs. Unfortunately, the pandemic has caused a decline in membership and paid clubs in District 36 and many other districts around the world. Despite this setback, I am proud of the dedication, resourcefulness, and persistence displayed by our members in pursuing these goals. While we may end the year with fewer members and clubs than we had hoped, we can take pride in the progress we have made and the valuable lessons we have learned.

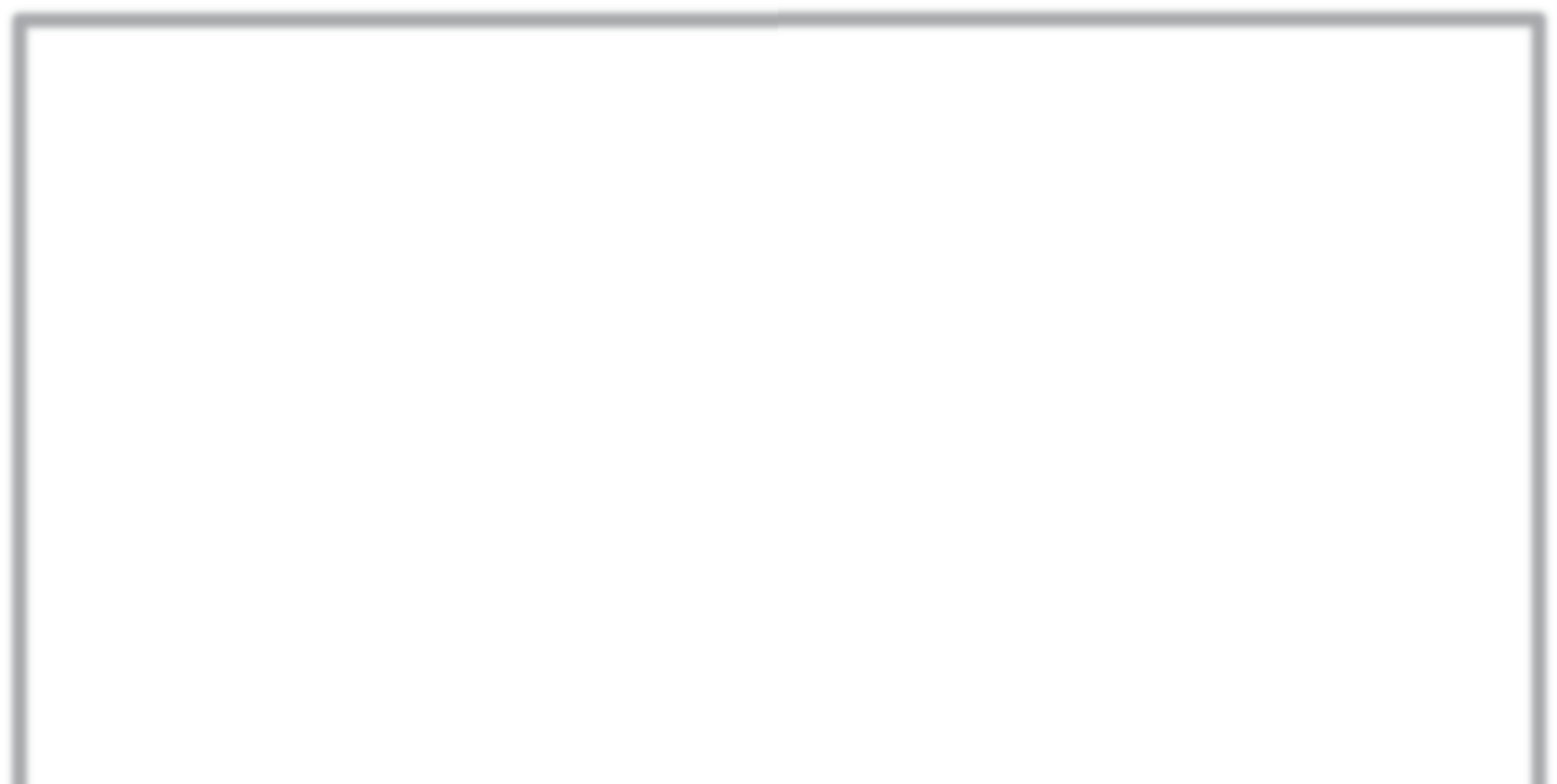
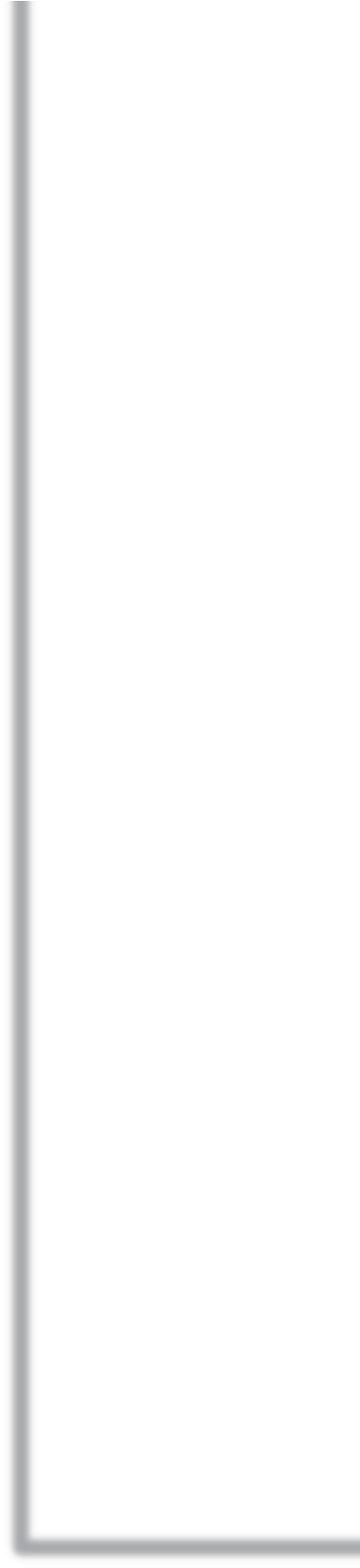
With just six weeks left in the Toastmasters year, let us remain focused on our goals, supporting and motivating each other, and actively seeking out new members to join our ranks. As we move forward, let us maintain faith in the process of transition and transformation, knowing that our efforts today will lay the foundation for the success of tomorrow. Together, we can continue to grow and develop as individuals and as a community, inspiring each other to reach new heights of achievement and fulfillment.

And as you look towards the future, remember that Toastmasters is a journey of continuous learning and growth. Keep setting goals and working towards them, and do not be afraid to challenge yourself and try new things.

Wishing you all the best in your Toastmasters journey, and may the upcoming year bring

even more success and fulfillment for us and our fellow members in District 36!

### NOTES:



District 36