



District 36 Spring Meeting of the District Council (HYBRID)

Friday, May 16, 2025 6:30 PM @ Rockville Hilton

Presiding: District Director Ramu Garapati, PM3

Agenda

Agenda Item	Person Responsible
1. Call to Order	Sonya Ponds, DTM
2. Welcome, Introduction, Recognition of Dignitaries, District Leaders	District Director, Ramu Garapati, PM3
3. District Mission /District Purpose	Co-Administration Manager, Janice Strachan, DTM
4. Credentials Report	Co-Chairs John Kinsman, DTM and John Ojeifo, DTM
5. Approval of Appointed District Officers	District Director, Ramu Garapati, PM3
6. Meeting Rules Adoption	District Parliamentarian, Scott Meyer, DTM
7. Agenda Adoption	District Director, Ramu Garapati, PM3
8. Fall Meeting Minutes Approval	District Director, Ramu Garapati, PM3
9. Unfinished Business	District Director, Ramu Garapati, PM3
10. New Business	District Alignment Report by Alignment Committee Chair – John Ojeifo, DTM District Leadership Committee Report by Past District Director, Danielle Derrick, DTM Election of 2025-2026 Officers – District Director, Ramu Garapati, PM3

11. Finance Reports	<p>Audit Committee Report by Audit Committee Chairman - Howard Glassman, DTM</p> <p>District Finance Report by Finance Manager - Robert Behr, DTM</p>
12. 2024-2025 District Officers' Reports	<p>(2 minutes each)</p> <p>Division A Director, Sandhya Murthy</p> <p>Division B Director, Maria-Pia Younger, LD5</p> <p>Division C Director, Shivali Haribhakti, DTM</p> <p>Division D Director, Justine Desmarais, SR3</p> <p>Division E Director, Mike Onzay, DTM</p> <p>Division F Director, Patrick Cuff , EC3</p> <p>Division G Director, Jill Vanderweit, DTM</p> <p>(5 minutes)</p> <p>Public Relations Manager: Hareldau Argyle-King, DTM</p> <p>Club Growth Director: Augusta Inniss, DTM</p> <p>Program Quality Director: Arvind Venugopal, DTM</p> <p>District Director: Ramu Garapati, PM3</p>
13. Announcements	District Director, Ramu Garapati, PM3
14. Meeting Adjournment	District Director, Ramu Garapati, PM3

Zoom Protocol

1. When entering the Zoom meeting, all participants must be identified with your Role plus your First and Last Name so it shows on screen. If your name is not listed, you will be asked to identify yourself. If you do not add your name, you will be removed from the meeting. Examples:

P FirstName LastName for Club President

V FirstName LastName for Vice President Education

T1 FirstName LastName for district timer #1

2. All participants will be muted when joining.
3. All participants will keep camera/video off unless speaking.
4. When acknowledged by the Chair, the Zoom host will un-mute your audio to allow you to speak.
5. The "Raise Hand" feature is available by clicking on the hand icon in the participant window or by clicking on the "Raise Hand" icon in the Reactions bar at the bottom/top of the screen, depending on the version of Zoom that you have. If you are participating by phone, please press "star 9" to raise your hand.

Zoom Rules

By attending this hybrid District Business Council meeting, you agree to the privacy policy of Toastmasters International as well as the unassociated remote hosting service. Some of your personal information, such as name, image, and any shared messages may be shared with other meeting participants.

Your remote attendance hereby discharges Toastmasters International and District 36 from all claims, demands, rights, promises, damages and liabilities arising out of or in connection with the use or distribution of any video recordings, including but not limited to any claims for invasion of privacy, appropriation of likeness or defamation.

Using AI Tools

District 36 does not encourage or condone using AI tools/bots/extensions or services like ChatGPT to screenscape or capture meeting notes for online events. To protect the privacy of the attendees who would need to provide permission, please contact trio@district36.org before the use of such tools at any District36 events.

Currently only the Yoodli AI tool is legally binding to be used under Toastmasters International Bylaws.

District Mission Statement

We build new clubs and support all clubs in achieving excellence.

The mission of District 36 Toastmasters is to empower emerging leaders by providing a supportive and inclusive environment for individuals to develop their communication and leadership skills. Through our commitment to building stronger communities, we aim to inspire personal growth, foster professional development, and create positive change in society.

District 36 Theme

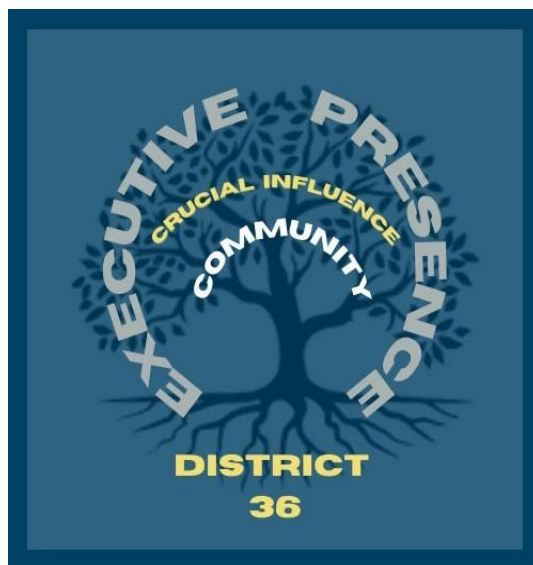
Mastering Executive Presence

Building Crucial Influence through the collective power and strength of District 36 community

The symbolism of the Tree of Life reflects who we are as D36 Toastmasters. We grow by learning and serving members one quality meeting at a time.

District Vision Statement

District 36 will be a vibrant community of enthusiastic, energetic Toastmasters who are dedicated to helping themselves and others achieve their highest communication and leadership potential.



Credentials Committee Report

DCM Credentials Committee Email: credentials@district36.org

Clubs Eligible X 2 = _____

Quorum (1/3 of Clubs Eligible X 2) = _____

Presidents and Vice Presidents Education Represented = _____

District Executive Committee Members Represented = _____

Total Ballots Available = _____

Majority (50% of the Total Ballots Available + 1) = _____

2/3 Majority = _____

Note: Proxies are not allowed during this meeting.

Approval of Appointed District Officers

There were no newly appointed District Officers after the Fall Business Meeting.

District 36 Council Meeting Standing Rules In-Person Meetings

From TI District Administrative Bylaws, Articles IX - XI and XIII, as amended August 19, 2022. (Not subject to approval by the District Council)

1. Registration: Council members were asked to preregister to establish a quorum.
2. Approval of Minutes: The District Director shall designate to the Steering Committee the responsibility for approving minutes of this District Council meeting. The Steering Committee includes the following: the District Director, the Program Quality Director, the Club Growth Director, the Public Relations Manager, the Finance Manager, the Administration Manager, the Division Directors, and the Immediate Past District Director. If minutes are not presented to the Steering Committee for approval, they will be read at the next District Council meeting.
3. Appointment of Timer: The District Director shall appoint an official timer(s) for this District. The designated timer will alert the speaker when speaking time expires.
4. Motions:
 - A. The maker of each motion and each speaker in debate shall raise his or her hand, provide name and District role or club name/club number represented (in the Council meeting), and wait to be acknowledged by the Chair.
 - B. The District Director will request that main motions and amendments be in writing in advance (when possible), signed by the maker of the motion using the following format (/s/ First and Last name), and submitted electronically to presented to the Chair, with a copy to the Administration Manager.
 - C. All Council members may participate in discussions, in accordance with these rules and the District's parliamentary authority.
5. Time Limit on Debate:
 - A. No member of the District Council shall speak in debate more than once on the same question, or longer than two minutes, on the same question, except by permission of the District Council granted by a two-thirds vote (or unanimous consent) without debate.
 - B. Other than Elections, debate shall be limited on all matters coming before the District Council to a maximum of 15 minutes, except by permission of the District Council granted by a two-thirds vote (or unanimous consent) without debate.
6. Time limit on Speeches:

Candidate Speeches) shall be limited to a maximum of two (2) minutes for each candidate for each office.
7. District Administrative Bylaws: District Council shall refer to Toastmasters.org for current governing documents.

Virtual Meetings

From TI District Administrative Bylaws, Articles IX - XI and XIII, as amended August 19, 2022. (Not subject to approval by the District Council)

Voting District Council Composition: The District Council shall consist of the District Executive Committee and the President and Vice President Education from each member club in the District. The District Executive Committee is composed of the District Director, Program Quality Director, Club Growth Director, Public Relations Manager, Administration Manager, Finance Manager, Division Directors, Area Directors, and the Immediate Past District Director. These shall be the only voting members of the District Council.

Quorum: One-third of the Presidents and Vice Presidents Education from member clubs in the District shall constitute a quorum for District Council Meetings. In the event that any business is transacted at any District Council meeting at which a quorum is not present, the action shall be deemed as valid as if a quorum were present if it thereafter is expressly approved in writing, personally, by mail, fax, e-mail, electronic transmission or other reasonable means, by the affirmative vote of a majority of the Member Clubs in the District on the basis of two (2) votes per club.

Proxies: Proxies are not permitted for a virtual business meeting.

Voting: Each member of the District Council participating in a Council Meeting is entitled to one vote. The President and Vice President Education from a member club in good standing are entitled to two votes and any such individual member who is also entitled to a vote as a member of the District Executive Committee is entitled to an additional vote, for a total of three votes. All other members of the District Council shall be limited to a maximum of two votes. Proxies are not permitted for virtual meetings.

Rules of Order: Robert's Rules of Order Newly Revised shall be the final authority on parliamentary procedure insofar as they do not conflict with any provision in the District Administrative Bylaws, the Articles of Incorporation or Bylaws of Toastmasters International, Policies and Procedures, set by the Toastmasters International Board of Directors.

District 36 Council Meeting Proposed Ground Rules

Credentials: Council members were asked to preregister to establish a quorum. Registrations to determine a quorum will be tallied 24 hours prior to the meeting.

Parliamentary Aids: To expedite the meeting, the Chairperson will use unanimous consent as much as possible, especially in accepting the submission of committee reports. Any Council Member may object to unanimous consent by stating “objection” when the presiding officer says, “if there are no objections” or “hearing no objections.” With any objection, a motion will have to be made and seconded, discussed and voted. While all points of view are entitled to be heard, that does not mean every member needs to speak. Because of limited time for debate and discussion, members are asked to primarily make statements that offer new information and not repeat what has already been stated. Rights of the minority opinion are to be protected and respected even though majority rules. Courtesy should be extended to all participants and that includes not asking redundant questions that have previously been answered either in the delegates’ package or by other delegates.

Submittal of Motions: Resolutions, motions, or amendments to motions shall be submitted in writing to the Chair.

New Business: Motions for “New Business” must be submitted no later than seven days prior to the council meeting.

Announcements: The Chairperson should be informed of any intentions to make announcements before the start of the District Council Meeting.

Addressing the Council: Recognition by the Chairperson is required before a person addresses the District Council. Without recognition, comments will not be part of the official record. To address the District Council, an individual must address the Chairperson and wait for acknowledgment by the Chairperson.

1. For in-person meetings, to ask a question, make a motion, speak in debate, or second a motion, please raise your hand, give your name and District role or club name/club number represented (in the Council meeting), and wait to be acknowledged by the Chair. For virtual meetings, to ask a question, make a motion, speak in debate, or second a motion, please “Raise Hand” and write in the Chat box, giving your name and District role or club name/club number represented (in the Council meeting), and wait to be acknowledged by the Chair. For virtual meetings, such documents may be posted in the chat.
2. Once acknowledged, the individual should state their name, club name, club number, or District Council role, and then succinctly state the business.
3. The District Director will request that main motions and amendments be in writing in advance (when possible), signed by the maker of the motion using the following format (/s/ First and Last name), and submitted electronically to be presented to the Chair, with a copy to the Administration Manager.
4. All Council members may participate in discussions, in accordance with these rules and the District’s parliamentary authority.

Business Time Limits and Guidelines for Participation: There will be limited debate on items of business.

1. Each individual shall have a maximum of two (2) minutes to address the question. No member of the District Council shall speak in debate more than once on the same question except by permission of the District Council granted by a two-thirds vote (or unanimous consent) without debate.

2. Council Members holding ballots have the right to debate before members without ballots.
3. The maximum time for discussing or debating any particular motion, including its amendments, shall be fifteen (15) minutes. Unless two-thirds majority of Council Members vote in favor of any motion to change the time limits for debate, the Council will immediately vote on the pending question if the 15-minute limit is reached.
4. Any Toastmaster in good standing may voice their opinion on any question of business but may not make any motion nor vote on any business unless they are a Council Member.
5. During the Annual Business Meeting, each district officer candidate, including any floor candidate, is entitled to a two (2) minute speech after nominations are closed and prior to election of the respective officer position. At the discretion of the Chairperson, candidate speeches may be suspended for uncontested positions (cases in which only one candidate has been nominated). Speeches by candidates are delivered in alphabetical order of the candidate's last name, by office, beginning with the highest contested office. Each speech shall be delivered by the candidate if present. If the candidate is absent and has consented to the nomination and signed the Officer Agreement and Release Statement, the candidate's representative may give the speech. All floor candidates must identify their intent to run from the floor by seven (7) days prior to the business meeting and must have been interviewed by the District Leadership Committee (DLC): non-DLCinterviewed floor candidates will not be accepted during the meeting. No other speeches, demonstrations, or other activities related to the election of officers are allowed during the Council Meeting.

Appointment of Timer: The District Director shall appoint an official timer(s) for this District Council Meeting. The designated timer(s) will alert the speaker when speaking time expires.

District Administrative Bylaws: District Council shall refer to Toastmasters.org for current governing documents.

Fall Meeting Minutes Approval

Due to technical problems at the Fall District Council Meeting, the Administrative Officer could not capture the meeting minutes. Therefore, no minutes are available for the Fall District Council Meeting that was held September 22, 2024.

Unfinished Business

There was no unfinished business from the Fall District Council Meeting.

District 36 2025-2026 Club Alignment Committee (CAC) Proposal Report

The District Alignment Committee

The District Alignment Committee (CAC) is a group of District 36 members led by the club alignment chair. The club alignment chair ensures the committee prepares an alignment proposal and submits it to the District Executive Committee for review prior to the District Council meeting and approval. The CAC charge is to review and realign, if necessary, clubs in the Areas and Divisions within the boundaries of District 36 for the 20252026 Toastmasters year.

The dedicated District 36 CAC Team was comprised of:

CAC Chair	John Ojeifo, DTM
Division A Director	Sandhya Murthy, CC
Division B Director	Maria-Pia Younger, LD5
Division C Director Representative	Tisina Samaroo, DTM (Area C-34 Director)
Division D Director	Justine Desmarais, DTM
Division E Director	Mike Onzay, DTM
Division F Director	Patrick Cuff, PM5, IP5, PI5
Division G Director	Jill Vanderweit, DTM

- **With support and encouragement from D36 Trio**

Responsibility of the District Alignment Committee

The responsibility of the District 36 Club Alignment Committee (CAC) was to review and amend, if necessary, the alignment of clubs in Areas and Divisions within the boundaries of the district for the 2025-2026 Toastmasters year.

CAC Proposed Realignment of District 36 clubs for the 2025-2026 Toastmaster Year

The Alignment Committee undertook a comprehensive review of TI new rules, current club placements, chartered and suspended clubs, and geographic and meeting format considerations. We prioritized clarity, continuity, and community—ensuring each club is part of a structure that enables success and sustainable growth.

We are pleased to report that we have proposed several key updates:

1. **TI's New Rules Considerations:** We've implemented TI's new rules that require a minimum of four (4) Areas per division, and a minimum of four (4) and a maximum of six (6) clubs per Area. The minimum four clubs are required to be in good standing. Where appropriate, the clubs are grouped based on the ability of an Area Director to provide service, club size, strength, and growth potential, as well as other factors, rather than just physical location.
2. **Division Closures:** The Committee proposes that the district reduces the number of divisions from seven (7) to six (6). Therefore, Division F that has less than four Areas, be closed and the clubs moved to other divisions to comply with the new TI rule.
3. **Area Closures:** To comply with the World Headquarters' requirements for four (4) clubs in good standing per Area, the committee also proposes the closure of six (6) Areas with less than four clubs and their clubs moved to other Areas. This will result in a reduction of the current number of Areas from 33 to 27.
4. **Club Transfers:** Several clubs have been moved between Areas within and between divisions to balance workloads and improve geographical or functional alignment. Every move was made with consultation and input from current District and club leaders and members.

5. **New Clubs:** We have added three (3) newly chartered clubs into the alignment. These clubs are assigned to Areas where they can receive proper support from experienced Area Directors and benefit from synergy with nearby or thematically similar clubs.
6. **Club Closures:** Sadly, we acknowledged the loss of seven (7) clubs this year and more have announced their discontinuation. While this is never easy, their removal from the alignment ensures clarity and focus for Area Directors moving forward. We honor their contributions and hope to welcome their members back soon.
7. **Virtual and Hybrid Considerations:** We've also addressed how virtual and hybrid clubs are integrated. Where appropriate, these clubs are grouped based on shared meeting formats, rather than just physical location.

This proposed alignment has been reviewed by District leadership and aligns with Toastmasters International guidelines. We believe it provides the strongest possible foundation for leadership excellence, member engagement, and club success in the year ahead.

With your approval, we will finalize the alignment and submit it to Toastmasters International prior to the required July 15, 2025, deadline.

Appreciation

The Committee extends its heartfelt gratitude to the District trio, Area Directors, all club officers, and District 36 members for their tremendous help, support, and encouragement. Their timely submission of requested information, comments, and suggestions significantly contributed to the timely completion of the District 36 20252026 Club Alignment Proposal.

The CAC Chair thanks all the Division Directors or their representatives on the Committee for their dedication, service, and exemplary leadership.

Respectfully submitted,

John Ojeifo, DTM
Chair, Club Alignment Committee, District 36, 2024-2025 April 28,
2025

CAC2025 Proposed District 36 Club Alignment for 2025-2026

CAC2025 Proposed Alignment of Clubs in D36 for 2025-2026

Club	Division	Area	Renewal Status	Name	Location	
5162 A	11	Verified complete - 03/31/2025		Justice League Toastmasters Club	Washington	1
5898 A	11	Verified complete - 04/13/2025		New Vision Toastmasters Club	Virtual	2
6044 A	11	Verified complete - 02/12/2025		Pepco PowerTalk Club	Washington	3
688297 A	11	Verified complete - 03/26/2025		PowerToasters Toastmasters Club	Washington	4
1408281 A	12	Low - Minimum requirement not yet met		S.E.C. Toastmasters	Washington	5
5377 A	12	Verified complete - 03/31/2025		DC Aspiring Speakers Toastmasters Club	Washington	6
5519 A	12	Verified complete - 03/31/2025		AARP Toastmasters Club	Washington	7
2221 A	12	Verified complete - 03/31/2025		Belaborers Toastmasters Club	Washington	8
5117 A	12	Verified complete - 03/27/2025		GAO Club	Washington	9
5539985 A	13	Verified complete - 01/31/2025		AAMC Toastmasters	Washington	10
473 A	13	Verified complete - 03/14/2025		United States Senate Club	Washington	11
6918523 A	13	Verified complete - 03/31/2025		Friendly Toastmasters Club	Washington	12
7444759 A	13	Verified complete - 01/31/2025		NeighborWorks Toastmasters	Washington	13
3793 A	14	Low - Minimum requirement not yet met		Federal Triangle Club	Silver Spring	14
5676 A	14	Verified complete - 03/03/2025		Ariel Rios Toastmasters Club	Washington	15
8428 A	14	Verified complete - 03/25/2025		EPA Breakfast Toastmasters Club	Washington	16
9898 A	14	Verified complete - 01/31/2025		Ambassadors Of Speech Club	Washington	17
2216 A	14	Verified complete - 03/10/2025		Dupont Circle of Speakers Club	Washington	18
4538967 B	21	Verified complete - 02/26/2025		Foggy Bottom Toastmasters	Washington	1
4977 B	21	Verified complete - 03/23/2025		Dupont Circle Toastmasters	Washington	2
7910286 B	21	Verified complete - 03/07/2025		Global Business Leaders	Washington	3
791413 B	21	Verified complete - 03/30/2025		The George Washington University	Washington	4
2265115 B	22	Verified complete - 02/20/2025		Diplomatically Speaking	Washington	5
3448 B	22	Verified complete - 01/31/2025		GSA Toastmasters Club	Washington	6
5198 B	22	Low - Minimum requirement not yet met		National Press Toastmasters Club	Washington	7
5893 B	22	Low - Minimum requirement not yet met		Clara Barton Advance and Conquer Toastmasters C	Washington	8
707433 B	22	Verified complete - 02/07/2025		Talking Heads of State Club	Washington	9
818502 B	22	Verified complete - 03/29/2025		Stately Speakers Club	Washington	10
1818089 B	23	Verified complete - 03/27/2025		IFC Toastmasters Club	Washington	11
6346 B	23	Verified complete - 03/25/2025		International Chat Masters Club	Washington	12
7473 B	23	Verified complete - 01/31/2025		Word Bankers Club	Washington	13

7765 B	23	Verified complete - 02/26/2025	PAHO Toastmasters Club	Washington	14
7808 B	23	Verified complete - 03/07/2025	IMF Toastmasters Club	Washington	15
1060783 B	24	Ineligible - Minimum requirement not yet met	Eisenhower Toastmasters	Washington	16
2157 B	24	Verified complete - 03/15/2025	Interior Toastmasters	Washington	17
3594 B	24	Verified complete - 05/06/2025	OPM Our People Matter Toastmasters	Washington	18
3739 B	24	Verified complete - 03/31/2025	F D I C Club	Washington	19
5309 B	24	Verified complete - 03/31/2025	Federal Reserve Board Toastmasters	Washington	20
1365958 C	31	Verified complete - 03/15/2025	Speakeasy in Downtown DC	Washington	1
1387805 C	31	Verified complete - 03/31/2025	Unity Toastmasters	Washington	2
3290 C	31	Verified complete - 03/17/2025	Peacetimers Club	Washington	3
3936871 C	31	Verified complete - 03/29/2025	Japanese-English Toastmasters Club	Washington	4
5873962 C	31	Low - Minimum requirement not yet met	PHOENIX RIZING	Washington	5
2920 C	32	Verified complete - 03/13/2025	VA Gaveliers Club 2920	Washington	6
4036 C	32	Verified complete - 02/15/2025	Maryland Advanced Toastmasters	Chevy Chase	7
5765167 C	32	**Renewals not here**	Just Us Watchdogs	Washington	8
7832155 C	32	Verified complete - 03/31/2025	Viva Toastmasters For Mental Health Professionals	Washington	9
9335 C	32	Verified complete - 03/14/2025	IDB Development Speakers Toastmasters Club	Washington	10
1896112 C	33	Ineligible - Minimum requirement not yet met	S&T Toastmasters Club	Washington	11
1943 C	33	Verified complete - 03/18/2025	M Street Verbalizers Club	Washington	12
28677911 C	33	Verified complete - 02/05/2025	USSS ERA Toastmasters	Washington	13
3653 C	33	Low - Minimum requirement not yet met	Revenooers Toastmasters Club	Washington	14
6929901 C	33	Verified complete - 01/31/2025	EventSpeak	Washington	15
2226 C	33	Verified complete - 03/22/2025	Phoenix - DC Club #2226	Washington DC	16
4958581 C	34	Verified complete - 03/27/2025	Toast of K Street	Washington	17
6966899 C	34	Verified complete - 03/28/2025	USAC Speaks	Washington	18
7530 C	34	Low - Minimum requirement not yet met	PBGC Toastmasters Club	Washington	19
7895684 C	34	Verified complete - 03/11/2025	KCS Bilingual Toastmasters (English and Malayalam)	German town	20
7114241 C	34	Verified complete - 03/11/2025	Woodridge DC Toastmasters	WASHINGTON	21
28675982 D	41	Verified complete - 03/31/2025	Word Empowerment Toastmasters	Lanham	1
6861912 D	41	Ineligible - Minimum requirement not yet met	The St. Augustine Toastmasters Club	Washington	2
692953 D	41	Verified complete - 02/16/2025	DTM Leaders Toastmasters Club	Greenbelt	3

695483 D	41	Verified complete - 03/30/2025	Shilohites Toastmasters Club	Hyattsville	4
3496 D	41	Verified complete - 03/12/2025	Goddard Club	Greenbelt	5
2356169 D	42	Verified complete - 03/19/2025	Take Flight Toastmasters	Lanham	6
3797 D	42	Verified complete - 02/06/2025	NTL Advanced Speakers Club	Greenbelt	7
624924 D	42	Verified complete - 02/25/2025	Greenbelt Toastmasters	Greenbelt	8
7954804 D	42	Verified complete - 02/20/2025	DC Metro Realtors Toastmasters	Landover	9
1260 D	43	Verified complete - 03/31/2025	Federal Center Club	Hyattsville	10
132 D	43	Ineligible - Minimum requirement not yet met	Riverside Toastmasters	Riverdale	11
28676703 D	43	Verified complete - 05/02/2025	Sisters 4 Sisters Network Inc.	Lanham	12
28678499 D	43	Verified complete - 04/01/2025	Prince George's County Healthy Voices	Largo	13
3331 D	43	Verified complete - 03/28/2025	Wiley Toastmasters Club	College Park	14
5291708 D	43	Verified complete - 03/31/2025	Rivertech	Riverdale	15
176 D	44	Verified complete - 03/21/2025	Triple-Crown Club	Bowie	16
3320383 D	44	Verified complete - 04/10/2025	Go Pro	Bowie	17
4301400 D	44	Verified complete - 03/21/2025	Speakers On Nebo Way	Bowie	18
6287 D	44	Verified complete - 02/11/2025	Spring Speakers Toastmasters Club	Bowie	19
3421 D	44	Verified complete - 01/31/2025	N I H Club	NA	20
3992893 D	45	Verified complete - 03/31/2025	UMGC Power Speakers	n/a	21
6708584 D	45	Verified complete - 01/31/2025	Prince George's County Women's Bureau	Prince Georges C	22
7950026 D	45	Verified complete - 02/26/2025	Bowie State University Toastmasters Club	Bowie	24
911520 D	45	Low - Minimum requirement not yet met	MBC Toastmasters Club	Largo	25
9720 D	45	Verified complete - 03/31/2025	Professionals Reaching Out for Success (PROS) Club	Lanham	25
1502233 E	51	Verified complete - 05/02/2025	Wheaton Community	Silver Spring	1
1999 E	51	Verified complete - 02/24/2025	Greater Olney Toastmasters [GOT]	Olney	2
2394 E	51	Verified complete - 03/27/2025	Germantown Toastmasters Club	Germantown	3
744718 E	51	Verified complete - 03/31/2025	Hopeful Communicators Club	Rockville	4
3495 E	51	Verified complete - 02/20/2025	NIST Toastmasters Club	Gaithersburg	5
502 E	51	Low - Minimum requirement not yet met	Parklawn Toastmasters Club	Rockville	6
2116638 E	52	Verified complete - 03/30/2025	Speak AZ Toastmasters	Gaithersburg	7
4223 E	52	Verified complete - 03/29/2025	Twinbrook Club	Rockville	8
955777 E	52	Verified complete - 03/28/2025	Sodexo Toastmasters By Frances Nam	Gaithersburg	9
4818 E	52	Verified complete - 04/01/2025	Gene Toasters Toastmasters Club	Rockville	10
2014122 E	52	Verified complete - 03/25/2025	The FDA Metroparkers	Rockville	11

1763170 E	53	Verified complete - 03/31/2025	MilliporeSigma Speaks! Toastmasters Club	Rockville	12
5437 E	53	Verified complete - 03/21/2025	Vagabond Toastmasters Club	Rockville	13
6968 E	53	Verified complete - 03/03/2025	Turning Point Club	Rockville	14
7012 E	53	Verified complete - 04/26/2025	Sunrise Toastmasters Club	Rockville	15
3092535 E	53	Verified complete - 04/01/2025	Universally Speaking Toastmasters	Virtual	16
1212 E	53	Verified complete - 03/31/2025	Montgomery Village Toastmasters Club	Gaithersburg	17
3646679 E	54	Verified complete - 03/31/2025	Francophones du Monde	Rockville	18
2279 E	54	Verified complete - 02/06/2025	Business Oriented Toastmasters	Rockville	19
2408 E	54	Verified complete - 03/05/2025	EasyTech Toastmasters	Rockville	20
4580 E	54	Verified complete - 03/21/2025	Effective Communicators	Rockville	21
8897 E	54	Verified complete - 02/14/2025	Great Seneca Power Talkers Club	Rockville	22
6973 E	54	Low - Minimum requirement not yet met	Locke and Key Toastmasters	Bethesda	23
1163128 E	55	Verified complete - 02/18/2025	PMI Montgomery County Toastmasters Club	Bethesda	24
3691 E	55	Verified complete - 03/09/2025	Bethesda Evening Speakers Club	Bethesda	25
4764 E	55	Verified complete - 03/18/2025	ASCE Toastmasters Club	Bethesda	26
4889 E	55	Verified complete - 03/10/2025	Tally Ho Club	Potomac	27
3714674 E	55	Low - Minimum requirement not yet met	AHRQ Toastmasters Club	Rockville	28
1413695 F	61	Verified complete - 03/28/2025	USPeakers	Rockville	1
6786555 F	61	Verified complete - 03/31/2025	DAVIS Toastmasters	Rockville	2
8573 F	61	Verified complete - 01/31/2025	Marriott Toastmasters Club	Bethesda	3
4266 F	61	Verified complete - 04/22/2025	NRC Toastmasters	Rockville	4
7344 F	61	Low - Minimum requirement not yet met	Executive Toastmasters Club	Rockville	5
8001208 F	61	Verified complete - 03/03/2025	Nasdaq Rock Toastmasters	Rockville	6
1154377 F	62	Verified complete - 03/28/2025	Speech Regulators	Rockville	7
1504337 F	62	Low - Minimum requirement not yet met	ALC Advanced	n/a	8
6303 F	62	Verified complete - 03/28/2025	Chesapeake Toastmasters Club	Burtonsville	9
884125 F	62	Verified complete - 03/18/2025	White Oak Toastmasters	Silver Spring	10
3263 F	62	Verified complete - 03/31/2025	Columbians Toastmasters Club	meets online -Vir	11
77 F	62	Verified complete - 02/20/2025	Crown Of Laurel Club	Laurel	12
1314 F	63	Verified complete - 03/17/2025	Silver Spring Toastmasters Club	Silver Spring	13
1341379 F	63	Verified complete - 03/30/2025	Holy Cross-Words	Silver Spring	14
28675385 F	63	Verified complete - 02/05/2025	Ullico Toastmasters Club	Silver Spring	15
28675539 F	63	Verified complete - 03/30/2025	Military-Veteran Community Toastmasters Club	Silver Spring	16

7038189 F	63	Verified complete - 01/31/2025	She Leads She Speaks	Silver Spring	17
3119491 F	63	Low - Minimum requirement not yet met	The Restored	Greenbelt	18
28678030 F	64	Low - Minimum requirement not yet met	Aledade FAB ERG	Bethesda	19
2627 F	64	Verified complete - 03/31/2025	Plant Industry Station Toastmasters Club		20
9267 F	64	Verified complete - 01/31/2025	WSSC Toastmasters Club	Laurel	21
5364296 F	64	**Renewals not here**	FDA Muirkirkers Toastmasters Club	Laurel	22
4036632 F	64	Verified complete - 03/12/2025	Kemp Mill Toastmasters	Silver Spring	23
1063187 F	64	Verified complete - 03/31/2025	Jim Whitney	Laurel	24
1249022 F	65	Verified complete - 03/29/2025	Khalsa Toastmasters	Silver Spring	25
1361653 F	65	Verified complete - 03/27/2025	Top Notch Toastmasters	Takoma Park	26
1908816 F	65	Verified complete - 03/31/2025	White Oak Evening	Silver Spring	27
1911981 F	65	Verified complete - 03/31/2025	Daniel Leadership Toastmasters Club	Silver Spring	28
632 F	65	Low - Minimum requirement not yet met	Tip Top/NOAA Club	Silver Spring	29
3039 F	65	Verified complete - 02/01/2025	Agricultural Research Center Club	Beltsville	30

District Leadership Committee Report

Date: Thursday, April 3, 2025 at 5:36 PM

Subject: District 36 Nominees

Good evening Ramu,

The DLC is pleased to announce the following nominees to run for office for the following roles:

District Director

Arvind Venugopal

Program Quality Director

Augusta Inniss

Club Growth Director

Jill Vanderweit

[Protocol 9.0](#) requires two Club Growth Director candidates to be nominated. If one candidate is nominated, the requirements of Protocol 9.0 have not been met, and the role will be considered incomplete on the DLC report. **The single nomination from the DLC is valid.** Any qualified candidate may run from the floor without being evaluated by the DLC. Each candidate must submit their intent to run from the floor to the District Director no later than seven (7) days prior to the election.

Division Director

Irina Gabidullin

Sancho Jacinto

Sandhya Murthy

I will notify the nominees that they have all been nominated tonight. I will refer them to the policy on campaigning, campaigning violations, and endorsements. Could you confirm that they are still members in good standing as I am unable to do so?

Your announcement of the nominees must be made six weeks prior to the election date. In your communication to the District, you may mention the Floor candidate process, which is below. Four weeks prior to the election, the pictures and bios can be emailed to the District. I can send you their pictures and bios or work directly with your PR Manager or Web master.

Floor Candidates:

If the DLC report is incomplete or invalid, it is essential to understand how the floor candidate process works.

Floor candidates must declare their intent to run no later than seven (7) days before the Annual Meeting of the District Council.

There are two categories of floor candidates:

Qualified Floor Candidate — This candidate meets the qualifications described in the District Administrative Bylaws.

Eligible Floor Candidate — This candidate was evaluated by the DLC for the specific role they are running and meets the qualifications described in the District Administrative Bylaws.

All floor candidates must be qualified or eligible and have a signed and submitted District Leader Agreement and Release statement.

The DLC was comprised of the following:

Division A - Gwen Miller

Division B - Barry Piatt

Division C - Socrates Alexander

Division D - David Davis

Division E - Toni Ward

Division F - Jason Wyatt

Division G - Douglas Kelly

Regards,

Danielle Derrick, DTM

Past District Director

DLC Chair

District Leadership Committee Email: dlc@district36.org

Finance Reports: Audit Committee

TOASTMASTERS
INTERNATIONAL®

TOASTMASTERS INTERNATIONAL

Certification for

December

2024-2025

DISTRICT # 36

INSTRUCTIONS:

1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Typed signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the District Director, Program Quality Director and Club Growth Director within 30 days after the end of the month.
5. **Quarter reports due to World Headquarters:**
 - * September Report: **October 31**
 - * December (Audit) Report: **February 15**
 - * March Report: **April 30**
 - * June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email:
 - * Scan and email the PDF to DistrictFinancialReports@toastmasters.org

NOTE: This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.

In Base Currency	USD
Monthly Net Income/(Loss)	<u>(2,549.00)</u>
Year to Date Net Income/(Loss)	<u>29,379.00</u>
Total Available Funds	<u>31,521.00</u>

1. We, the undersigned, certify that all District financial records have been made available to the Audit Committee for inspection and that any unpaid bills or other outstanding obligations for the 2024-2025 term have been reported to the Audit Committee and included in accruals section of this audit. We further certify that there are no other outstanding District obligations incurred for the 2024-2025 term.

Dated this 16th day of MARCH 2025

G. Ramu
District Director (for the year audited)

U/L
District Finance Manager (for the year audited)

Complete only for the Mid-year Report and Year-end Report:

2. We, the undersigned members of the Audit Committee, have examined the records of District 36 for the 2024-2025 term in accordance with the Audit Committee Guidelines* and believe that this report properly reflects the operation for that term.

Dated this 22 day of April, 2025

Howard Glassman

Chairman

Bonnie L Maidak

Member

Krish Murti

Member

* Audit Committee Guidelines are available on the District Finance Corner of the Toastmasters International Website: [HERE](#)

NOTE: Audit Committee members cannot be members of the District Executive Committee (e.g., District Director, Program Quality Director, Club Growth Director, Immediate Past District Director, Admin Manager, Finance Manager, Public Relations Manager, Division Directors, Area Directors).

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Profit & Loss Report. Explain if the monthly activities aligned or did not align with the District budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. If needed please delete the questions, and replace them with your narratives.

Recognition

We accrued \$7,657 for 2023-2024 recognition expenses. As of December, that expenditure had not occurred, but will be reflected in the future. The net difference between the accrual and the -\$6,805 on the P&L is due to expenditures for trophies.

Club Growth

Underrun is due to several factors: 1) Divisional Open Houses occurring later in the TM year than planned; 2) Club Open House reimbursements running well under estimates; and 3) other marketing expenses running lower than expected to date.

Public Relations

PR spending is on track.

Education and Training

Underrun is associated with room rental for planned special events that have not yet occurred..

Speech Contests

Speech contest expenses are much lower than anticipated due to the fact that Area and Division Directors are finding venues for their events that do not charge a fee or charge a fee lower than we budgeted.

Administration

More than half of the variance is attributable to Equipment <\$500. The district has made purchases to enhance our ability to hold hybrid events, and the costs were more than anticipated.

Food and Meals

We are substantially under budget for several reasons: 1) \$3,000 accrual for 2023-2024 Hall and Farewell that ended up being canceled; 2) Open House reimbursements much lower than anticipated; and 3) events planned by the district that did not occur in the first half of the year as originally planned.

Travel

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Profit & Loss Report. Explain if the monthly activities aligned or did not align with the District budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. If needed please delete the questions, and replace them with your narratives.

Membership Dues Allocation

We had a great month in August - 50 new members and 20 Charter.

Conference Net Income/(Loss)

No conference expenses have been booked yet. First venue payment is in Q3. Contract is more expensive than planned. Will need additional sponsorship(s) to stay on budget.

Fundraising Net Income/(Loss)

No activity.

District Store Net Income/(Loss)

Expenses are under budget, and we do not anticipate further purchases this year.

Marketing Outside of Toastmasters

Our focus is on the outside marketing campaign with LinkedIn. We are under budget because we thought the \$2,700 expense for this campaign would hit in 2024.

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Profit & Loss Report. Explain if the monthly activities aligned or did not align with the District budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters**. The questions in the boxes are to help you formulate narratives. If needed please delete the questions, and replace them with your narratives.

The overrun is a result of the fact that the District Director's convention registration was budgeted at a discounted rate, but we ended up paying the standard rate.

Lodging

The \$911 underrun is attributable to an accrual for reimbursement related to the Bahamas convention during the 2023-2024 year. That was processed in 2025



Audit Committee Guidelines

Overview and Purpose

Areas, Divisions and Districts (all referred to hereafter as "District" or "Districts") are legally considered a part of Toastmasters International. Therefore, regardless of the source, district funds are considered funds of Toastmasters International. Members of the District Audit Committee are responsible for reviewing and substantiating whether District funds have been spent in accordance with the mission and governing documents of Toastmasters International.

Each Finance Manager is responsible for preparing the following 12 Profit and Loss Statements for the Toastmasters fiscal year that runs from July 1 through June 30 of the subsequent year:

- ▶ Monthly Profit and Loss Statement — July
- ▶ Monthly Profit and Loss Statement — August
- ▶ Quarter 1 Profit and Loss Statement — September
- ▶ Monthly Profit and Loss Statement — October
- ▶ Monthly Profit and Loss Statement — November
- ▶ Mid-year: Quarter 2 Profit and Loss Statement — December
- ▶ Monthly Profit and Loss Statement — January
- ▶ Monthly Profit and Loss Statement — February
- ▶ Quarter 3 Profit and Loss Statement — March
- ▶ Monthly Profit and Loss Statement — April
- ▶ Monthly Profit and Loss Statement — May
- ▶ Year-end: Quarter 4 Profit and Loss Statement — June

These reports provide valuable information about the financial activities of the District and its actual performance compared to the budget. In addition, the information in these reports is used in Toastmasters International's audited financial statements, and federal and state nonprofit tax returns.

Because District Leaders, World Headquarters staff, external auditors and tax authorities rely on these monthly Profit and Loss Statements, it is essential that they be complete and accurate. The Finance Manager's primary role is to complete these reports. The Audit Committee's role is to provide an independent and objective assessment of the reliability of the data contained in the district reports by applying the guidelines outlined in this document twice a year: on the Mid-year Profit and Loss Statement and the Year-end Profit and Loss Statement. Additionally, the Audit Committee is responsible for assessing the District's compliance with Toastmasters International governing documents.

Membership on the District Audit Committee

Per the District Administrative Bylaws, the Audit Committee must include at least three (3) individual members who are:

- ▶ Members of Toastmasters International
- ▶ Annually appointed by the District Director
- ▶ Accounting experience or knowledge preferred

- ▶ Not part of the District Executive Committee for the program year being audited (District Director, Program Quality Director, Club Growth Director, Public Relations Manager, Administration Manager, Finance Manager, Division Directors, Area Directors, and Immediate Past District Director)

Audit Committee Responsibilities

The Audit Committee has a responsibility to ensure that the Mid-year and Year-end Profit and Loss Statements accurately reflect District income and expenses. Both District audits are included in the World Headquarters tax information filed with the U.S. Internal Revenue Service every year. Incorrect or inappropriate expenses may result in the loss of Toastmasters International's tax-exempt status.

Any unauthorized use of District funds that is not consistent with the District mission is a violation of the California Charitable Trust Act and is illegal. Even if the District is not in California, a diversion of charitable trust funds puts the organization at risk, because Districts worldwide are administrative arms of Toastmasters International and are subject to the same laws and guidelines.

If the Audit Committee becomes aware of any financial irregularities or a diversion of funds that is either unauthorized and/or does not serve a business purpose consistent with the District mission, the committee is obligated to report the matter to the District Finance team at World Headquarters immediately.

Preparing for the Audit

The Audit Committee must obtain the following from the Finance Manager:

- ▶ All monthly Profit and Loss Statements supporting the Mid-year or Year-end Audit report being reviewed
- ▶ All documents (monthly bank statements, receipts, District approvals, etc.) supporting all the non-Concur transactions related to the aforementioned Profit and Loss Statements.
- ▶ Concur Auditor Login information – up to 3 Concur auditor accounts will be provided to the District
- ▶ Receipts Register report.
- ▶ Bills Register report – to match Concur Transactions.
- ▶ Check Register report – to match non-Concur transactions.

With the exception of the mid-year and year-end reports, which have special due dates, Toastmasters International's policy requires that the Finance Manager complete the Profit and Loss Statements within 30 days following the end of each month. It is recommended that the Audit Committee Chair receives copies of the Profit and Loss Statements on a monthly basis throughout the year.

Preparing for the Audit

The audit procedures can be summarized in the following categories:

- A. Organization
- B. Substantiating transactions
- C. Policy review

The following Audit Committee Guidelines outline the detailed steps to be followed by the Audit Committee members. Once these procedures are completed, please sign the Audit Committee Guidelines as well as the Certification Page of the Mid-year (or Year-end Audit) Profit and Loss Statements and submit these documents to World Headquarters. Please note that we have access to Concur, so there is no need to print that transaction information and send it to us. However, in your submission, be sure to include all of the following the supporting documents.

- ▶ All monthly Profit and Loss Statements supporting the Mid-year or Year-end Audit report being reviewed
- ▶ All documents (monthly bank statements, receipts, District approvals, etc.) supporting all the non-Concur transactions related to the aforementioned Profit and Loss Statements.
- ▶ Receipts Register report.
- ▶ Bills Register report.
- ▶ Check Register report.

Submitting the Audit

Please submit the Audit to District Finance in one of the following ways.

- ▶ Submitted electronically through the District Finance Portal in District Central. The most current District Director and Finance Manager should have access to this option.
- ▶ Submitted electronically via an Email to districtreports@toastmasters.org
- ▶ Submitted via mail to the following address – (Please send District Finance an email at districtreports@toastmasters.org with the package tracking information)

Toastmasters International Attn: District Finance
9127 S. Jamaica St., Suite 400
Englewood, CO 80112

If you have questions, please email districtreports@toastmasters.org. The mid-year Audit documents are due to World Headquarters by **February 15** and the year-end Audit documents are due by **August 31**.



Audit Committee Guidelines

District # 36

Program Year: 2025

Check one: ☐ Mid-year Audit ☐ Year-end Audit

Procedures To Be Completed	Initials
A. Organization	
1. Obtain all supporting documents for the Mid-year or Year-end Profit and Loss Statements from the District Finance Manager, and sort the documents in the following manner: <ul style="list-style-type: none">▶ Stack #1: Sort Profit and Loss Statements, bank statements and district reserve statements into separate groups, organize in chronological order and place in one stack.▶ Stack #2: Sort all non-Concur supporting documents in the order they appear on the Receipt Register and Check Register. Receipt supporting documents should be placed behind the Receipt Register, and payment supporting documents should be placed behind the Check Register.	HL BLM KM
2. Obtain the Audit Committee Concur logins and related training materials from the Finance Manager or District Finance at WHQ	
B. Substantiating Transactions	
1. To ensure that all non-Concur transactions are adequately supported, perform the following procedures: <ul style="list-style-type: none">▶ Trace and agree all transactions on the Receipt Register and Check Register to their respective supporting documentation.▶ Place a check mark (✓) on the Receipt Register and Check Register next to each transaction that has supporting documents. The only transactions that should not be check marked are the ones missing supporting documents.▶ For the transactions missing supporting documents, contact the Finance Manager and ask if such documents exist. If they do, request copies. If they do not, make a note.	HL BLM
2. To ensure that all Concur transactions are adequately supported, perform the following procedures: <ul style="list-style-type: none">▶ Use the Concur Auditor logins to emulate the District Director and Finance Manager's profiles to access their previously approved reports.▶ Trace and agree all transactions on the Bills Register to their respective supporting documentation in Concur.▶ Place a check mark (✓) on the Bills Register next to each transaction that has supporting documents. The only transactions that should not be check marked are the ones missing supporting documents.▶ For the transactions missing supporting documents, contact the Finance Manager and ask if such documents exist. If they do, request copies. If they do not, make a note.	KM
***If assistance is needed with Concur, please contact the District Finance Team at districtreports@toastmasters.org or districtconcur@toastmasters.org ***	

Procedures To Be Completed	Initials
C. Policy Review	
<p>1. To ensure that transactions were executed within the company policies, perform the following procedures:</p> <ul style="list-style-type: none"> ▶ Review all cancelled checks and verify that they were signed by both the District Director and Finance Manager (checks made payable to the District Director or Finance Manager should be signed or approved in writing by the Program Quality Director or the Club Growth Director). ▶ Review all reimbursement requests and verify that they were approved by the District Director. Ensure that all expenses on the request have adequate documentation (receipts or other supporting materials). Copies of credit card and/or bank statements are not valid receipts or documentation. ▶ Identify all payments in excess of USD \$500 and verify that each expense was properly approved by the District Director and at least the Program Quality Director or the Club Growth Director. Any individual expense in excess of USD \$500 must be authorized in advance; there should be approval included in the supporting documentation and some indication of when the expense was approved (an email approving the expense is acceptable). ▶ Review all Debit Card transactions to ensure that all payments made by the District Director were authorized in advance in writing by the Finance Manager and either the Program Quality Director or the Club Growth Director. Payments made by the Finance Manager must be authorized in advance by the District Director and either the Program Quality Director or the Club Growth Director. ▶ Identify Other District Expenses (gifts, flowers, expressions of sympathy, etc.) to ensure they are not lavish or excessive and that they support the mission of the District. Tokens of appreciation are allowed up to \$25. Donations are not permitted in lieu of flowers or to any charitable fund. Cash and cash equivalents, including but not limited to non-Toastmasters gift certificates, gift cards, or any other stored-value products, are not permitted. ▶ Identify travel expenses and ensure the District is not expensing fuel costs or vehicle rentals. Instead, the District may reimburse for mileage. ▶ Review all meal expense reimbursements for District Leader August and Mid-year trainings to ensure that if the District Director, Program Quality Director, and Club Growth Director were reimbursed for their meals purchased, they only received up to \$50 a day with supporting receipts. (Meal expenses are NOT covered by a per diem.) 	<p>HG</p> <p>BLM</p> <p>KM</p>

<u>Howard Glassman</u>	<u>04/22/2025</u>
Audit Committee Member Signature	Date
<u>Bonnie L Maidak</u>	<u>04/22/2025</u>
Audit Committee Member Signature	Date
<u>Krish Murti</u>	<u>04/22/2025</u>
Audit Committee Member Signature	Date

District 36 Audit Committee
Mid Year 2024 Audit
Audit Committee Statement April 22, 2025

The Audit Committee reviewed the financial records of District 36 for the period July 1, 2024 through December 31, 2024. For this review the Committee performed the following work:

Organization and substantiating transactions- We verified the existence of reports and documentation that supported the reports. We tested the Bank Registers from July through December, tracing the report amounts to the supporting documentation, that is, the District Reserve statements, Paypal statements, and Supply Orders. In addition, we also verified that the amounts on expense reports in the Concur system were supported with receipts.

Policy compliance- We reviewed the expense reports in the Concur system for adherence to the following guidelines:

- For payments exceeding \$500, verified approval by the District Director and at least the Program Quality Director and Club Growth Director, with the payment authorized in advance.
- Payments using the District's Debit Card made by the District Director were authorized in advance by the Finance Manager and either the Program Quality Director or the Club Growth Director; payments made by the Finance Manager must be authorized in advance by the District Director and one of the other directors.
- For other District expenses such as, but not limited to gifts, flowers, or expressions of sympathy, we verified whether such expenses were not lavish or excessive and that they support the mission of the district.
- Meal Reimbursements to the District Directors for attending District Leader August and Mid-year training did not exceed the daily allowance of \$30 with supporting receipts.

The results of our work indicated that the District expenses and payments were appropriate for the period reviewed. However, we did note the following situation that we brought to the attention of the District Directors and the Finance Manager to remediate or to improve future adherence to the guidelines:

- Adherence to authorization in advance requirement: We noted situations where the expense reports did not have evidence that debit card payments or payments exceeding \$500 were authorized in advance. Although the advance approvals were available, attaching them to the expense reports provides complete audit trails for verifying compliance. We recommend that the District review its procedures for expense reporting and payments and make the changes needed to ensure that the expense reports include the prior authorizations.

Audit Committee Members:

Howard Glassman Howard Glassman

Bonnie Maidak Bonnie L Maidak

Krish Murti Krish Murti

District Finance Report

TOASTMASTERS
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Certification for
March
2024-2025

DISTRICT # 36

INSTRUCTIONS:

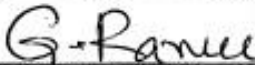
1. Complete all sections on the Narrative tab.
2. Fill in the white cells below with the appropriate information and print out this page.
3. Obtain related signature below. **Typed signatures are not acceptable.**
4. Distribute monthly reports per Toastmasters International protocol 8.4, to the District Director, Program Quality Director and Club Growth Director within 30 days after the end of the month.
5. **Quarter reports due to World Headquarters:**
 - * September Report: **October 31**
 - * December (Audit) Report: **February 15**
 - * March Report: **April 30**
 - * June (Audit) Report: **August 31**
6. Submit approved narratives and certification page to World Headquarters by email:
 - * Scan and email the PDF to **DistrictFinancialReports@toastmasters.org**

NOTE: This certification form must be complete for the report to be accepted by World Headquarters. Reserve funds will not be released until World Headquarters receives the completed report.

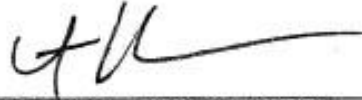
In Base Currency	USD
Monthly Net Income/(Loss)	<u>\$15,182</u>
Year to Date Net Income/(Loss)	<u>\$39,956</u>
Total Available Funds	<u>\$33,667</u>

1. We, the undersigned, certify that all District financial records have been made available to the Audit Committee for inspection and that any unpaid bills or other outstanding obligations for the 2024-2025 term have been reported to the Audit Committee and included in accruals section of this audit. We further certify that there are no other outstanding District obligations incurred for the 2024-2025 term.

Dated this 28th day of April



District Director (for the year audited)



District Finance Manager (for the year audited)

Complete only for the Mid-year Report and Year-end Report:

2. We, the undersigned members of the Audit Committee, have examined the records of District 36 for the 2024-2025 term in accordance with the Audit Committee Guidelines* and believe that this report properly reflects the operation for that term.

Dated this _____ day of _____

Chairman

Member

Member

* Audit Committee Guidelines are available on the District Finance Corner of the Toastmasters International Website: [HERE](#)

NOTE: Audit Committee members cannot be members of the District Executive Committee (e.g., District Director, Program Quality Director, Club Growth Director, Immediate Past District Director, Admin Manager, Finance Manager, Public Relations Manager, Division Directors, Area Directors).

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Profit & Loss Report. Explain if the monthly activities aligned or did not align with the District budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. If needed please delete the questions, and replace them with your narratives.

Membership Dues Allocation

We are on track - \$3,066 over budget.

Conference Net Income/(Loss)

Conference expenses will likely be a few thousand more than expected due to venue costs. Regarding revenue, registrations have been robust, but the amount of sponsorship revenue we will generate is not clear at this point.

Fundraising Net Income/(Loss)

No activity

District Store Net Income/(Loss)

Expense is under budget and is forecasted to remain that way. Revenue is also under budget. We will bring in more revenue at the Conference but will very likely end the year under budget. We had planned to roll out an online store during Q2, but that did not happen and is unlikely to happen until the end of this year or the beginning of next.

Marketing Outside of Toastmasters

There is no specific planned activity in March other than the wrap-up of the Toastmasters International Global Marketing Program (LinkedIn). In May, we will be undertaking another initiative (creation of a library of stills and videos to be used in various marketing efforts). We are under budget now, but will finish the year slightly over budget.

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Profit & Loss Report. Explain if the monthly activities aligned or did not align with the District budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. If needed please delete the questions, and replace them with your narratives.

Recognition

We accrued \$7,657 for 2023-2024 recognition expenses. \$4,279 of that has been utilized, which is pretty much what was accrued for that purpose. The remainder of the accrual was designated for room rental for a Hail and Farewell for 2023-2024. That event did not happen, so the money will not be spent. The amounts we budgeted for trophies at various levels of contest competition have been spent.

Club Growth

Underrun is due to several factors: 1) Divisional Open Houses are occurring later in the TM year than planned; 2) Club open house reimbursements are running well below budget; and 3) other marketing expenses are running lower than expected.

Public Relations

Spending is generally on track. Printing and postage are under budget but we expect those expenses to occur in April and May.

Education and Training

Special events and awards are under budget and will likely remain under budget for the remainder of the year.

Speech Contests

The main focus right now is Area and Division contests. We are under budget due to much less of a need to reimburse room rentals than we expected.

Administration

Expenses are on track. We are slightly over budget due to the affects of inflation on certain recurring costs (e.g., storage and I.T.)

Food and Meals

We are substantially under budget for several reasons: 1) \$3,000 accrual for 2023-2024 Hail and Farewell that ended up being canceled; 2) Open House Reimbursements are much lower than planned; and 3) events planned by the district have not yet happened, for various reasons.

Travel

In the following white cells, include a brief narrative (description/explanation) of the monthly income, revenues and expenses associated with each category of the Profit & Loss Report. Explain if the monthly activities aligned or did not align with the District budget and the District Success Plan. A separate sheet may be used. For each of the four Quarter Reports, **all sections of this narrative page must be completed in order for the report to be accepted by World Headquarters.** The questions in the boxes are to help you formulate narratives. If needed please delete the questions, and replace them with your narratives.

Ther overrun is a result of the fact that the District Director's convention registration was budgeted at a discounted rate, but we ended up paying the standard rate.

Lodging

We are slightly under budget and will likely finish the year further under budget. We have \$1,400 budgeted for a dignitary visit and miscellaneous lodging that does not appear to be needed at this point.

2024-2025 District Officers' Reports

Division A Director Report

Division: A Division Director: Sandhya Murthy

Area Number/ AD Name	# Clubs in Area	# of Officers Trained Winter	# Clubs at Charter Strength?	# Clubs with Officer List Submitted	# Clubs with Apr Dues Paid	Area Council Meeting Date?	Area Contest Date? (Provide registration links below)
A11- Angelika Achoy	4	13	0	4	4		April 2. 2025
A12- Augusta Inniss, Acting AD	3	4	0	4	2		April 2. 2025
A13-Bruce Andersen	3	6	1	3	3		April 2. 2025
A14-Anjani Kantheti	3	3	1	2	3		April 2. 2025
A15- Ramu Garapati, Acting AD	4	14	1	3	3		April 2. 2025

Area Number/ AD Name	Spring AD Visits Done? (Summary, e.g., 3/5)	Spring AD Visit Reports Submitted Online?	# New members Since July 1	Club Meetings			AD Visit Comments / Feedback?
				# V ir t u a l O n l y	#I n- Pe rs on On ly	#H yb rid	
A11- Angelika Achoy	3	0	8	3		1	
A12- Augusta Inniss, Acting AD	0	0	4	2		1	
A13-Bruce Andersen	2	2	8	2		1	
A14-Anjani Kantheti	1	0	8	2		1	
A15- Ramu Garapati, Acting AD	2	0	10	3		1	

When were Division Council Meetings held? N/A

Division Contest Date & Registration Link: April 23, 2025 7 PM

Any new club leads since July 1 in Division (yes/no): No

Additional Educational / Marketing / PR Activities: No

Other Notes: N/A

Division B Director Report

Division: B Division Director: Maria Pia Younger

Submitted May 6, 2005

Color Code:

- With the possibility of becoming Distinguished
- Needs attention
- Needs extra attention

Area Number/ AD Name	# Clubs in Area	# of Officers Trained Winter	# Clubs at Charter Strength?	# Clubs with Officer List Submitted	# Clubs with Apr Dues Paid	Area Council Meeting Date?	Area Contest Date? (Provide registration links below)
A21 - Mike O'Rourke, DTM	5	5	2	5	5	NA	Saturday, March 22, 2025 10:30 - 1:00 pm
A22 - Cristian Cohen, LD5	6	6	0	5 (One with NA)	4	NA	Saturday, March 22, 2025 10:30 - 1:00 pm
A23 - Latoya Skeine, PM5	5	5	2	4 (One with 2 points)	5	NA	Saturday, March 22, 2025 10:30 - 1:00 pm
A24 - Antonette BrothersonBrusco, PM2	5	5	0	4	3	NA	Saturday, March 22, 2025 10:30 - 1:00 pm

Area Number/ AD Name	Spring AD Visits Done? (Summ ary, e.g., 3/5)	Spring AD Visit Reports Submitted Online?	# New members since July 1	Club Meetings			AD Visit Comments / Feedback?
				# V i r t u a l O n l y	# I n - P e r s o n O n l y	# H y b r i d	
A21 - Mike O'Rourke, DTM	2/7	5	17	3	0	2	<ul style="list-style-type: none"> • 2 points - Dupont Circle Toastmasters - need educational points, 6 members (2 new members); • 3 points - GWU - need educational points, 2 members (5 new members); • 1 point - Foggy Bottom Toastmasters - no education points, needs 3 members (6 new members)
A22 - Cristian Cohen, LD5	1/22	6	11	2	0	4	<ul style="list-style-type: none"> • 0 points - National Press Toastmasters needs help - no educational points, no new members, needs 7 members (8 new members) • 1 point - Clara Barton Advance and Conquer - Needs educational points, 5 members (6 new members); no club officer training on the second part of the year. • 4 points - Stately Speaking; only needs 3 new members to become Distinguished - needs help with educational points; excellent work with club officer training and administration • 6 points - GSA - needs 8 members (3 new members) to get the Distinguished status • 5 points - Diplomatically Speaking - needs 5 members to obtain the Distinguished status

A23 - Latoya Skeine, PM5	2/25	5	33	0	0	5	<ul style="list-style-type: none"> • 2 points - International Chat Masters; strong club but is not invested with the DCP - needs help with education points, 2 more members (3 new members); no club training points in the second half of the year - only one club officer trained this year. • 2 points IFC - needs help with education points, 93% of members are new members - we need veteran members to aid new members. • 8 points - PAHO needs 1 member (4 new members) to become President's Distinguished
A24 - Antonette Brotherson-Brusco, PM2	3/12	5	5	2	0	3	<ul style="list-style-type: none"> • 2 points - Interior Toastmasters - needs education points (one person achieved Level 4), 5 members (6 new members); next year, they need to ensure 4 of their club officers have trained. Problems with Gov status. • 0 points - OPM Our People Matter - needs help with education, 5 members (7 new members), and administration. • 3 points - FDIC - needs 1 more level 2 education and 11 members (3 new members) to get the Distinguished status. • 2 points - Federal Reserve - No education points, need 11 members (4 new members) • 1 point - Eisenhower - No education points, 9 members (7 new members); next year, club officers need to be trained. • Officers are non-responsive

When were Division Council Meetings held? No Division Council Meeting held

Division Contest Date & Registration Link:

Division B International Speech Contest

Saturday, May 10, 3:45 p.m. - 5:15 p.m

West End Neighborhood Library, DC

Any new club leads since July 1 in Division (yes/no): No (Press National was revived but needs guidance)

Additional Educational / Marketing / PR Activities: Internal meeting role training (Diplomatically Speaking), Pathways (OPM)

Other Notes:

As of today, our Division is **84 members short** of reaching its **base membership level** from June 30; **48% of our clubs are affiliated with government or quasi-government entities** (e.g., federal agencies, the Federal Reserve), many of which have been affected by **budget cuts and staffing changes**.

A few examples of these are:

- Stately Speaking (U.S. Department of State), - 9
- GSA, -6
- FDIC, -17
- Federal Reserve, -22

What We Need:

A focused, all-hands effort to:

- Reinstate past members
- Retain current members
- Recruit new members and guests
- In all possibility, waive fees

About the Division:

Division B consists of four areas, each with five to six clubs, totaling 21. As of May 6, our division has 278 paid members. Our clubs are in Dupont Circle, Foggy Bottom, and the West End in Northwest D.C. Some clubs hold virtual meetings, allowing us to maintain an international presence and diverse membership.

Area Directors:

- Mike O'Rourke, Area 21

- Cristian Cohen, Area 22
- Latoya Skeine, Area 23
- Antonette Brotherson, Area 24

Division Directors:

- Maria Pia Younger, Director
- Jaci Pasley, Deputy Director

Division Highlights:

- In the second half of the Toastmasters year, all clubs in Division B, **100% of our clubs, were visited**. Four clubs met expectations, 14 exceeded expectations, and three far exceeded expectations. Thank you to all our area directors for making this happen once again!
- Of our 21 clubs, **67% have at least four officers who completed their TLI training**, and 90% have at least one officer participating. Thank you to all our club officers for their commitment to their clubs and Toastmasters! A special congratulations goes to:
 - OPM Our People Matter Toastmasters
 - IMF Toastmasters Club
 - PAHO Toastmasters Club
 for having all of their officers complete TLI training!
- Since July 2024, Division B has welcomed **66 new members**. Currently, 252 members have active memberships through September 30, 2025, and 26 members have active memberships until March 31, 2026.
- Five of our clubs have already achieved Distinguished or higher status, three clubs are on track to become Distinguished (having achieved five or more DCP goals), and three additional clubs have earned three to four DCP goals so far. Congratulations to:
 - **Dupont Circle of Speakers Club (S)** — *Select Distinguished*
 - **Global Business Leaders (S)** — *Select Distinguished*
 - **Talking Heads of State Club (S)** — *Select Distinguished*
 - **Word Bankers Club (P)** — *President's Distinguished*
 - **IMF Toastmasters Club (D)** — *Distinguished*
- As of February, we are proud to recognize **seven Triple Crown Awardees** for their outstanding achievements.

Triple Crown Awards - District 36 - Division B

Member	Count	Award	Club Name	Area
Hareldau Argyle King, DTM	5	DL3, DL4, DL5, MS4, MS5	Global Business Leaders	21
Mansur Hasib, VC3	5	SR2, VC1, VC2, VC3, VC4	Talking Heads of State Club	22
Cristian Cohen, DL3	5	DL1 , DL2 , DL3, DL4, DL5	GSA Toastmasters Club, Stately Speaking	22
Monique R. McElveen, DL3	3	DL1, DL2, DL3	Talking Heads of State Club	22
James Scarborough, DTM	3	PI2 , PI3 , PI1 , PI4 , TC4	PAHO, The George Washington University	21 & 23
Latoya Skein	3	DL3, DL4, DL5	Word Bankers Club	23
Jennifer Pleitte	6	TC3 , TC4 , TC5 , SR1 , SR2 , SR3	Word Bankers Club	23

- Division B successfully co-hosted its annual open house with Divisions A and C. Thank you to everyone who contributed to making this event a success; we look forward to seeing our guests join us soon!
- Congratulations to our area directors for hosting their **International Speech Contest for Areas 21, 22, 23, and 24!** And congratulations to the winners who will now participate in the International Division B Contest on Saturday, May 10, from 3:45 p.m. to 5:15 p.m., at West End Library. As always, we'll have some goodies for you to take home and a few covered

refreshments to enjoy during the meeting. Please join us in celebrating this milestone with our speakers. **The winners of the International Speech Contests at the area level, who will now compete on this day, are the following!:**

- Nwokedi Idika, Dupont Circle of Speakers, Area 21
- Mansur Hasib, Talking Heads of State, Area 22
- Wenqian Xu, International Chat Masters, Area 23
- Tyrone Nichols, Interior Toastmasters, Area 24

Lastly, the **District 36 Toastmasters Conference** will take place on **May 16–17** at the **Hilton Rockville**. Join us as we cheer on our Division's contestant at the District level, participate in workshops, vote for leadership, and hear from inspiring keynote speakers — rumor has it there might even be a **karaoke booth!**

Division C Director Report

Division: C Division Director: Shivali Haribakti, DTM ; report done by Tisina Samaroo, DTM
Submitted May 6/2025

Area Number/ AD Name	# Clubs in Area	# of Officers Trained Winter	# Clubs at Charter Strength?	# Clubs with Officer List Submitted	# Clubs with Apr Dues Paid	Area Council Meeting Date?	Area Contest Date? (Provide registration links below)
Area 31	5	12	4	5	4	None	3/15/25, no link
Area 32	5	15	4	3	4	None	3/15/25, no link
Area 33	4	14	3	3	3	None	3/15/25, no link
Area 34	4	12	3	3	3	None	3/15/25, no link

Area Number/ AD Name	Spring AD Visits Done? (Sum mary, e.g., 3/5)	Spring AD Visit Reports Submitt ed Online?	# New members Since July 1	Club Meetings			AD Visit Comments / Feedback?
				# V i s i t s c o m p l e t e d	# I n - p e r s o n o n l i n e	# H y b r i d	
Area 31	5/5	Yes	33				
Area 32	1/5	No	30				
Area 33	0/4	No	18				
Area 34	4/4	Yes	21	2	0	2	

Membership

Division C consists of 18 clubs, with 14 currently in good standing. Notably, USSS ERA Toastmasters was chartered on August 9, 2024.

Achievements

Since July 1, 2024, clubs in the Division have collectively achieved 38 performance goals.

Currently recognized **Distinguished Clubs** include:

- IDB Development Speakers Toastmasters Club (Area 32)
- USAC Speaks Toastmasters Club (Area 34)

Events

Division Council Meetings were held virtually on the fourth Tuesday of each month from September 2024 through April 2025, from 7:45–8:30 p.m.

- **Division Contests:**
 - Humorous Speech Contest – January 11, 2025 at 2:00 p.m., Winner: Amber Arrington
 - International Speech Contest – April 5, 2025, from 2:00–5:00 p.m., Winner: Sunita Warriar
- Division A, B, and C Open House was held on March 22, 2025.
- **Club Visits:**
 - 77.8% of Fall club visits were completed.
 - 80% of Spring club visits are projected to be completed by the May deadline.

Leadership

Many thanks to Area 31 Director Sancho Jacinto, Area 32 Director Carol Lavenstein, and Area 33 Director Semora Smith for their dedicated service. Special appreciation goes to Division C mentor Scott Meyer for his ongoing support—stepping in to complete club visits as needed and volunteering his time at both Area and Division contests.

We are pleased to announce that Area 31 Director Sancho Jacinto has been nominated to serve as Division B Director for the 2025–2026 Toastmasters year. We wish him continued success as he takes on this new leadership role.

Division D Director Report

Division D Director: Justine Desmarais, EC4/SR3
(submitted May 1 2025)

Area Number/ AD Name	# Clubs in Area	# of Officers Trained Winter	# Clubs at Charter Strength	# Clubs with Officer List Submitted	# Clubs with Apr Dues Paid	Area Council Meeting Date	Area Contest Dates
41 Justine Desmarais	6	20	0	5	5	N/A	Nov 16 2024 and March 23 2025
42 Omotola Fawunmi	5	17	0	3	5	" " "	" " "
43 Justine Desmarais	6	20	1	5	4	" " "	" " "
44 Justine Desmarais	4	12	0	3	4	" " "	" " "
45 Carla Harper	5	16	1	4	4	" " "	" " "

Area Number/ AD Name	Spring AD Visits Done or Scheduled	Spring AD Visit Reports Submitted	# New members Since July 1	AD Visit Comments / Feedback
41 Justine Desmarais	5/6	1	29	Visits in progress
42 Omotola Fawunmi	1/5	0	11	Visits in progress
43 Justine Desmarais	5/6	5	15	Please see TI assessments
44 Justine Desmarais	3/4	3	16	" " "
45 Carla Harper	4/5	4	42	" " "

Membership:

- 26 total clubs (22 in good standing); Prince Georges County Healthy Voices chartered April 1 2025; Bowie State University reinstated Feb 28 2025.
- 254 paid members at present (down from 270 last October).
- Several historically strong clubs have been impacted by 2025 federal layoffs, budget cuts and restrictions on workplace affinity groups - e.g., one USDA club is dissolving after 30 years, others trying to regroup outside of the workplace.

Achievements:

- 69 performance goals met across all clubs since July 1st.
- Prince George's County Women's Bureau has achieved Distinguished status; "almost distinguished" clubs include Woodridge DC, NTL Advanced, Greenbelt, Spring Speakers, and Speakers On Nebo Way.

Events:

- Division Council Meetings held virtually on July 22 2024, Sept 16 2024, Jan 13 2025, March 17 2025, May 19 2025 (TBC - may convert to in person during D36 annual conference).
- Division Contests: December 8 2024 and April 27 2025 - congratulations to winners David Alexander (Humorous Speech) and Fodje Bobga Desmond (International)!
- Division D&G Open House held Feb 1 2025 with 30+ in person attendees.
- 75% of fall club visits completed; and 85% of spring club visits will be completed by May deadline.

Leadership:

- Thanks to Area 42 Director Omotola Fawunmi and Area 45 Director Carla Harper for their service, and to Division D Mentor Viki Kinsman for her guidance this year!
- Although all AD roles were initially filled, the Division D Director has been covering Areas 41, 43 and 44 since last fall.
- Candidates for all 2025-2026 Division D leadership positions were recruited and nominated by the Division D Director except for Area 41 Director - please contact justine.desmarais@district36.org if interested.

Division E Director Report

Division: 36 Division Director: Mike Onzay

Area Number/ AD Name	# Clubs in Area	# of Officers Trained Winter	# Clubs at Charter Strength?	# Clubs with Officer List Submitted	# Clubs with Apr Dues Paid	Area Council Meeting Date?	Area Contest Date? (Provide registration links below)
51 - Samuel Nathanson	4	21	1	4	3	N/A	3/30/25
52 - Kaylan Bandaru	4	7	0	4	2	N/A	3/30/25
53 - Tykesha Reed	4	9	0	4	4	N/A	3/23/25
54 - Sujata Emani	4	18	0	3	3	N/A	3/30/25
55 - Fawaz Joseph	4	15	0	4	4	N/A	3/23/25
56 - Luby Ismail	3	10	0	3	2	N/A	3/2/25

Area Number/ AD Name	Spring AD Visits Done? (Sum mary, e.g., 3/5)	Spring AD Visit Reports Submitt ed Online?	# New members Since July 1	Club Meetings			AD Visit Comments / Feedback?
				# V i s i t u a l O n l i n e	# n- p e r s o n O n l i n e	# H y b r i d	
51 - Samuel Nathanson	0/4	0/4	8	1	1	2	
52 - Kaylan Bandaru	1/4	1/4	8	2		2	
53 - Tykesha Reed	2/4	2/4	8			4	
54 - Sujata Emani	0/4	0/4	4	2		2	
55 - Fawaz Joseph	0/4	0/4	8	3		2	
56 - Luby Ismail	1/3	1/3	0	3			

When were Division Council Meetings held? - none

Division Contest Date & Registration Link: 4/6/25 <https://forms.gle/vGt17Ts2XufJ1NWL8>

Any new club leads since July 1 in Division (yes/no) No

Additional Educational / Marketing / PR Activities: No

Other Notes: .

5/6 Areas were represented at both the Fall and Spring Division Contests
Great Seneca Power Talkers were a dream team in both Winter and Spring TLI.
Almost Dream Team (6) in Spring: Hopeful Communicators and Germantown TM

Two clubs, JSA and Speak Lead Serve, in Area 52 have/will dissolve.

Clubs close to Distinguished (needing one new member or one more goal or both) as of 4/30/25:
Greater Olney Toastmasters; Germantown Toastmasters; NIST Toastmasters; Business Oriented Toastmasters

Division F Director Report

Patrick Cuff

1. Some of the things that went well from the last time we met is that I was able to successfully coordinate the Area 61 International Speech Contest which took place on Thursday, March 27, 2025 at 7:00PM and the Division F International Speech Contest which took place on Tuesday, April 29, 2025 at 7:00PM. Both Contests were held at the Wheaton American Legion in Wheaton, MD. One of the things that went well was that I was able to successfully coordinate in getting enough Judges, Timers and Ballot Counters for the event. Meredith Wilson was a big help for me in that regard.
2. One of the things that can be improved would be my communication with the Club Presidents on Division F. I seem to have a hard time contacting the Club Presidents in Division F. One thing that can be improved is maybe developing a Club President Contact List or Directory so it can be easier to access then trying to look it up in a massive spreadsheet.
3. The gaps in achieving better communication would be on Information and knowledge sharing. I believe we need to have better information and knowledge sharing. Another gap would be for us to share our contact information. Also I think the Presidents should embrace the Club Contest more than they do.
4. There are a vast amount of possibilities for growth in Division F. One way it is possible is if the Club Presidents embrace participation in the Area and Division Contests. This would create a culture of competition which would result in growth to Division F overall. Also if we provided more encouragement in terms of Career Development Opportunities that can help people get a promotion or a new job.
5. The people that can help me achieve this goal would be the Club Presidents, Area Directors, and District Directors. This would get everyone in the game and everyone will be able to improve the District's prospects.

Division G Director Report

Director, Jill Vanderweit, DTM

As of May 4, 2025

Division G currently has 3 clubs that have achieved Distinguished (or better) status. There are several other clubs that are nearly within reach and either lack, so far, the membership or educational goals. WSSC is Select Distinguished; and She Leads She Speaks and Agricultural Research Center are Distinguished.

Club visit reports are nearly completed, with 86% of the reports already submitted. It is anticipated that 100% of the visits will be submitted before the final deadline in May.

Approximately \$1300 worth of incentives have been awarded to Division G clubs and members for the work that they have already completed this Toastmasters Year.

There are some areas for improvement, however. We anticipate losing at least one club, FDA Muirkirkers, due to the Department of Government Efficiency's efforts to cut back the size and cost of Federal agencies. Several other clubs are struggling. Of the 22 clubs in Division G, there are 15 of them that have membership of 8-12 members, and therefore, could use the support of a coach. In addition, 7 clubs have not submitted any educational goals, which leads me to consider whether or not they have embraced Pathways and are benefitting from Toastmasters' educational program.

Area and Division Contests were held, and one member will be representing Division G at both the District 36 Humorous Speech and the International Speech contests.

Sixteen clubs (73%) met their Administrative Goals this year; and 12 clubs (55%) met their Training Goals in both Summer and Winter sessions.

Public Relations Manager End-of-Year Report

Prepared by: Hareldau (Ha-rel-da) Argyle King, DTM, District 36 Public Relations Manager

Greetings

Greetings Mr. District Director, District Leaders, and Fellow Toastmasters,

This year, our PR Committee was a **Diverse, Dynamic, and Dynamite team**, proudly serving alongside our District Trio — District Director, Program Quality Director, and Club Growth Director.

Public Relations Communication Committee Team

- **Sonya Ponds, DTM** – Communication Chair
- **Tara Holeman, DL5** – Social Media
- **Desiree Payne, DTM** – Newsletter
- **Venkatramanan Krishnasami, DTM** – Webmaster
- **Tracy Jordan, DTM** – Virtual Leadership
- **Jennifer Ferguson, DTM** – Oral Narrative
- **Vinod Ramachandran, TL3** – Meetup Platform
- **Louise Maitland, DTM** – Email Communications & Graphic Designer

Personal Thank You: I want to personally thank each committee member for their time, talent, and contributions this year. Whether you served for one month, many months, or the full year, your impact was felt, and the District is deeply grateful.

Purpose

As Public Relations Manager, my mission this year was to **create a cohesive communication strategy** that connects the District Trio, clubs, members, local communities, and a broader global audience.

Eight-Point Initiative

The Eight-Point Initiative unified District 36's communication efforts across these touchpoints:

- **Website Development** (Led by Venkat Krishnasami, DTM): Improved site access, updated event info, and ensured resources were current and relevant.
- **Email Communications** (Led by Louise Maitland, DTM): Delivered timely updates and announcements to keep members informed and engaged.
- **Virtual Leadership Series** (Led by Tracy Jordan, DTM): Designed to train and inspire leaders virtually; materials were prepared but not presented.
- **Meetup Platform Management** (Led by Vinod Ramachandran, TL3): Expanded the District's online presence, reaching a wider community and attracting guests.
- **Oral Narrative Storytelling** (Led by Jennifer Ferguson, DTM): Brought member stories to life, deepening connection and showcasing the human side of Toastmasters.
- **Monthly Newsletters** (Led by Desiree Payne, DTM): Highlighted key updates, achievements, and upcoming events, reinforcing member involvement.
- **Graphics and Visual Communications** (Led by Louise Maitland, DTM): Created eye-catching visuals that made announcements, posts, and events stand out.

- **Social Media Growth** (Led by Tara Holeman, DL5): Expanded visibility and engagement across platforms like Facebook, LinkedIn, Twitter, and YouTube.
- **Communication Coordination** (Led by Sonya Ponds, DTM): Ensured all communication strategies were aligned, timely, and cohesive across all platforms.

Key Initiatives and Achievements

First District Workshop:

"Amidst Turbulent Times? Anchor Yourself with Toastmasters"

- Held in March 2025
- Focus: Helping members navigate career uncertainty, leverage communication and leadership skills, and stay empowered during economic challenges
- Outcome: 80+ registrations, reinforced Toastmasters' relevance during career transitions and AI-induced labor shifts, and increased member engagement.

Workshop Value:

This workshop delivered actionable insights on resilience, leadership, and communication from expert speakers, empowering members to grow professionally and personally during challenging times.



Watch Recording → [Watch Workshop Recording](#)

New Initiatives Launched This Spring

We launched **video communications** to make our messages more engaging, personal, and accessible. Videos help members **connect emotionally, absorb information faster, and share content easily** across platforms, expanding our reach and impact.

We also launched **highlighting clubs** to showcase club achievements and unique stories, strengthening district identity and encouraging cross-club learning. We will continue both initiatives until the end of the Toastmasters year.

Social Media Growth (as of March 2025)

- District 36 Facebook Group: 642 members
- Public Facebook Page: 69 followers
- LinkedIn: 109 followers
- Twitter: 580 followers
- YouTube: 33 subscribers
- Meetup: 1,411 members

Leadership Lessons Learned

We began the year strong with a large team, but as members departed due to professional, personal, or unforeseen challenges, we learned that **small, committed, and well-supported teams** can often achieve more

consistent results. Effective leadership requires personal connection, clarity of roles, and ongoing support to help teams thrive.

Closing Reflection

My invitation to all Toastmasters: **Let's continue growing together, serving in an environment where leaders serve and others lead.** Let's remind others of the incredible value Toastmasters offers—helping us grow as communicators, leaders, and agents of positive change. Together, let's recruit, rebuild, and reimagine what's possible through Toastmasters.

With collaboration, care, and creativity, we will continue to elevate District 36 to new heights.

In Service,

Hareldau (Ha-rel-da) Argyle King, DTM District 36

Public Relations Manager

publicrelations@district36.org

Club Growth Director's Year-End Report

2024–2025 Program Year Augusta Inniss, DTM – Club Growth Director, District 36

This year has been a remarkable journey of growth, collaboration, and resilience across District 36. As your Club Growth Director, I am proud to reflect on our accomplishments and the dedication shown by our members, leaders, and support teams.

Club Growth & Retention

Despite the challenges faced by many clubs, we focused our efforts on sustainability and strategic growth. We launched targeted membership campaigns and club coaching initiatives, and we are proud to report:

- **Clubs Chartered:** 3 new clubs successfully chartered
- **Clubs in Formation:** 5 prospective clubs currently working toward charter
- **Club Coaches Appointed:** 5
- **Distinguished Clubs:** 7 distinguished clubs, 4 Select Distinguished and 1 President's Distinguished Club.

The trio also implemented a "Club Care Campaign" to assist low-member clubs with retention strategies, personalized coaching, and offered special workshops focused on membership-building and club vitality.

Marketing & Outreach

To reach new communities and expand Toastmasters' presence, we strengthened our marketing and outreach approach:

- Held 3 district-wide Open House Campaigns
- Reached out to local organizations for cross-promotional visibility
- Participated in a global outreach program (Feed My Starving Children) to support hungry children while introducing and promoting the presence of Toastmasters

Recognition & Support

We plan to honor our outstanding clubs and members through the "Club Retention, Membership Growth, District 36 Club Angel Award and Club Ambassador Award" incentive program, along with acknowledging clubs that achieved growth benchmarks in membership during the Hail and Farewell celebration. Our goal was to recognize and motivate our members to stay engaged and supported throughout the year.

Special Thanks

I want to extend my heartfelt appreciation to our Club Extension, Club Retention, and Club Coach Chairs, as well as our dedicated Area and Division Directors who worked tirelessly to support clubs and drive growth. Your commitment to excellence has made this year a success.

As we look forward to a new Toastmasters year, let's continue building strong clubs, developing confident leaders, and empowering voices across every community we serve.

With gratitude and forward vision,

Augusta Inniss, DTM

Club Growth Director, District 36 2024–2025

Program Quality Director's Report

Submitted by Arvind Venugopal, Program Quality Director, District 36 Toastmasters

It has been an honor and a profound learning experience to serve as the Program Quality Director for District 36 during this Toastmasters year. Entrusted with the responsibility of leading the educational and training initiatives for our 2,000+ members, I have had the privilege of collaborating with passionate leaders, dedicated volunteers, and a resilient community committed to growth and excellence.

This year, we navigated the unique challenges of organizing events in a blended environment—online, hybrid, and in-person—ensuring that our programs remained inclusive, accessible, and impactful. From Club Officer Training programs to impactful webinars and specialized leadership workshops, our focus has remained steadfast on equipping our members with skills that extend beyond the club and into their personal and professional lives.

As we celebrate our achievements, we are also actively addressing ongoing challenges that impact member growth and club success. The District team is working collaboratively to find creative, sustainable solutions to increase Pathways adoption rates, accelerate progress toward educational goals and Distinguished Club Program (DCP) milestones, strengthen mentor-mentee matchups and partnerships, and bridge generational learning styles. We are also exploring new avenues for collaboration across Clubs, Areas, and Divisions to foster a deeper sense of connection and shared purpose. These efforts are rooted in our belief that innovation, empathy, and flexibility are key to serving a diverse and evolving member base.

One of the hallmarks of this term has been the spirit of collaboration within the District Leadership team. I got a chance to work in tandem with our District Director and Club Growth Director, we developed and implemented a strategic success plan aimed at elevating member engagement, club quality, and leadership excellence. Our unified vision and complementary strengths enabled us to make informed, strategic decisions with the member experience at the heart of all we do.

Today, we gather for one of the signature moments of our journey—the District 36 Annual Conference. This inspiring event brings together members and guests to learn, connect, and celebrate. It showcases the very best of who we are as a District—our commitment to growth, leadership, and community. The conference planning and execution committees have exemplified creativity, adaptability, and excellence, and I am deeply grateful for their tireless efforts in bringing this experience to life.

Special Recognitions:

I would like to take a moment to recognize and sincerely thank the outstanding committee chairs and advisors whose leadership and service were instrumental to our success this year:

- Glenda Dickonson and Doug Kelly, TLI Co-Chairs – for curating impactful and inspiring Club Officer Training experiences. Thanks to everyone who served as outstanding Instructors through the summer and winter sessions.
- Fazl Fakrudeen, Education Chair – for delivering consistent and high-value learning opportunities throughout the year.
- Fritzie Leroy, Contest Chair – for leading the contest season with clarity, structure, and unwavering dedication. Thanks to her deputy contest chair for assisting the team as well.

- Meredith Wilson, District Chief Judge – for upholding the integrity and fairness of our contests with excellence.
- Lianne Gayle, Social Committee Chair – for bringing energy, connection, and creativity to our events and member engagement.
- Mike Onzay, Division E Director and Mentee of Arvind - who has gracefully embraced multiple hats through the year by assisting the District with logistical, technical, and tactical assistance whenever needed - going above and beyond Division Director duties.
- Narayanan Doraswamy, Immediate Past Region 6 Advisor – for his wise counsel and strategic guidance that strengthened our direction.
- Ena Okah, Past District 36 Director and Mentor to Arvind – for being a steady voice of encouragement, reflection, and leadership development.

Each of these leaders has contributed to the heart and soul of District 36, and I am deeply grateful for their commitment and impact.

Thank you for allowing me the opportunity to serve and grow with you all. I am confident that the seeds we've planted this year will continue to bear fruit in the years to come.

With gratitude,

Arvind Venugopal
Program Quality Director
District 36 Toastmasters

District Director's Report

Submitted by Ramu Garapati, PM3 - District 36 Director

Dear Esteemed Members and Leaders in District 36,

As we approach the final couple of months of this Toastmasters year, I want to express my profound gratitude for the opportunity to lead and serve this wonderful community of Toastmasters across Montgomery County, Northwestern Prince George's County in Maryland, and the Northeastern and Northwestern parts of Washington, D.C. It has been the privilege of a lifetime—one that has transformed me at the core and that I will cherish for years to come.

District 36 has celebrated many successes this Toastmasters year, along with a few challenges. One of our most significant accomplishments has been bringing back the in-person contest experience. Contests are a core part of District 36's identity. In recent years, our International Speech Contestants have competed on the world stage. This year, contests served two key purposes: first, they showcased the very best speakers at the Area, Division, and District levels; and second, they helped restore our sense of community as we moved beyond the "pandemic-induced inertia."

One of our key challenges has been managing the disruptions caused by changes in the functioning of the federal government and their ripple effects on clubs in the DMV region. A large portion of our members have been impacted by layoffs and reductions in force, while others are cautiously navigating this period of uncertainty. This impact has been particularly evident in the significant drop in membership renewals during the April dues cycle.

Throughout the year, we focused heavily on identifying, recruiting, and training leaders to build the district's leadership capacity. The District Leadership Team—including myself, Distinguished Toastmasters Arvind Venugopal (Program Quality Director), Augusta Inniss (Club Growth Director), the seven Division Directors, 23 active Area Directors, District Finance Manager and Public Relations Manager—actively participated in Steering and Executive Committee meetings. These efforts promoted leadership excellence and growth, strengthened internal communication, and increased the resilience of our clubs.

Continuing the outreach efforts from previous years to both members and guests, the district introduced a new monthly event series titled **"Virtual Dinner with a Leader."** This event, led by the Trio, serves as an open forum where members can ask questions and discuss topics that impact their Toastmasters experience.

There was a noticeable increase in attendance at the in-person TLIs this year, and we successfully trained more club officers compared to last year. The Program Quality Director's team also organized effective trainings, educational sessions, and panel discussions, all of which were immensely beneficial to the district—thanks to the leadership and dedication of our Program Quality Director and his team.

In addition, the district successfully conducted three in-person open houses for the seven Divisions in February and March, under the leadership of the Club Growth Director and her team. These events had strong representation from clubs, members, and guests. The Club Growth Team also successfully chartered three new clubs and is actively working to charter a few more before the end of June.

I am especially indebted to District Leadership Committee Chair, Past District Director, and Distinguished Toastmaster Danielle Derrick for encouraging members to experience the benefits of leadership and for guiding them through the nomination process. I also extend my sincere thanks to our District Club Alignment

Committee Chair, Distinguished Toastmaster John Ojeifo, for his calm leadership and meticulous attention to detail while managing the club realignment process during such a challenging time.

The District is also fortunate to be supported by three outstanding Distinguished Toastmasters: Finance Manager Robert Behr, Public Relations Manager Hareldau Argyle-King, and Audit Committee Chair Howard Glassman. I would be remiss if I did not acknowledge my mentors, who provided wisdom and exemplary guidance throughout the year—Distinguished Toastmaster and Past International Director Viki Kinsman, and Distinguished Toastmaster Cristin Birch.

As our District continues to evolve, there is always room to deepen engagement—both within clubs and in support of the broader District mission. This year, we pursued both through **Achievement-Driven Incentives**, which measure the “Motivation-Skill” competencies of dedicated teams, members, and clubs, and a special set of **Engagement Incentives**, focused on “Bandwidth-Passion” competencies that define our leadership potential.

Finally, I leave you with this question: **Will you dare to lead and develop your "Presence-Influence" skills by serving at your highest level?**

If your answer is yes, it may be the best decision you ever make.

To your Resilience, Growth and Continued Success

Ramu Garapati, PM3

District 36 Director

Announcements

2025 Toastmasters International Convention



Get excited to be on the forefront of the next 100 years! Join fellow Toastmasters in Philadelphia, Pennsylvania to help shape and make your mark on a very special “envision” board of the future.

Dates: August 20–23, 2025

Current Registration is \$775.00 (good through July 27)

For more information, go to <https://www.toastmasters.org/events/2025-international-convention>

Summer Toastmasters Leadership Institute (TLI)

In May and June, clubs elect their new officers for the next Toastmasters year, which starts on July 1 of the current calendar year and ends on June 30 of the next calendar year. Toastmasters Leadership Institute is where Toastmasters from across the district come together to network, share ideas, and be inspired. It's where newly elected club officers receive training on how to best serve their clubs. And it's where any Toastmaster can expand their skill sets as a communicator and leader with additional educational sessions. Even if you're not serving as a club officer, “electives” are offered that cover a variety of topics.

Our District Calendar is updated as information for upcoming TLIs and registration is submitted.

Registration pages will include details for each session of the TLI, including a breakdown of sessions.

The first sessions for the 2025-2026 Toastmasters Year will occur in June. To find upcoming sessions, go to <https://district36.org/tli/>.